



## Castle Cary Town Council

The Market House

Market Place

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### **APPROVED MINUTES of PROPERTIES & INFRASTRUCTURE MEETING**

held at 6.30pm on Monday 28<sup>th</sup> January 2019 at the Market House, Castle Cary:

**Present:** Nick Weeks, Chair, Martin Atkins, Margaret Bebbington, Bob Gilbey, Judi Morison, Pek Peppin, Sally Snook, Penny Steiner

**Public Session (if any member of the public wishes to speak)**

2019

PI01

**Apologies for Absence**

Hedge Burley, Terry Philpott, Barbara Williams

PI702

**Declaration of interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct, and to note the grant of dispensations made by the town clerk in relation to the business of this meeting

No declarations made

PI03

**Confirmation of minutes of the Properties & Infrastructure meeting held on 26<sup>th</sup> November 2018**

**Resolved:** Agreed

PI04

**Previous meeting follow up items not on the agenda**

JM requested a quote be obtained for possible income letting for the refurbished Millbrook toilet block

**Action:** NW to obtain quote for potential letting of toilet block

**INFRASTRUCTURE**

PI05

a) Footpaths report (Martin Dycer)

To include Wayside Farm and Emily Estate

MD circulated a copy of the map and has liaised with Chris Edwards and confirmed there is no foot path in the area circled

PP explained the response has been given to refuse

MD to meet at 1.30pm on 7<sup>th</sup> February to walk around the area before meeting with Stonewater

PP requested a clear map identifying the footpath

It is possible to access Station Road from the Fairfield

MD to meet councillors at 9.30am on Saturday morning PP, SS, JM, NW

MD Emily estate are happy to put a link in towards the power station.

Councillors are happy for MD to continue to work with Emily Estate on the footpaths going forward.

SCC Consultation ending 31<sup>st</sup> January

MD liaising with CE, looking at footpath usage & status to feed back to SCC.

b) Pavements update (CCB meeting with Assistant Highways Service Manager South Somerset area Somerset County Council postponed to 1<sup>st</sup> Feb

c) Traffic Remedy Order Consultation

Copy of request sent to Gary Warren from a local resident to request double yellow line parking restriction on Upper High St and response from Gary(circ)

**Action:** SH to request Gary inform CCTC of any/all requests

d) Update on adoption of footpath from previous Two Swans site-CCTC solicitor query(circulated)

SH explained the reason for the query

**Action:** SH to request the CCTC solicitor ratifies the land is owned by Mr Beaton and progress with the transfer.

## PROPERTIES

### PI06 Pavilion & Donald Pither Memorial Field

- a) Update on Project Plan NW, JM  
JM circulated the project plan  
JM explains the plan needs to be regularly reviewed and updated  
JM explained the Portable youth building has been included in the plan
- b) Visit to see site comfort units for Youth Provision at DP Field  
**Action:** BG to liaise with the clubs to agree a suitable location
- c) Quote for Elliot building/portacabin  
BG, HB, BG, NW need to look at what is available in Avonmouth  
£6k has been included in the budget  
The date to be confirmed.  
Action to include funding the portacabin in next full council.

### PI07 Play Area

Nothing to report

### PI08 Market House

- a) Market House Roof & Downpipes  
Previously reported works made to the Downpipes.  
NW confirmed the scaffold will be on the Pitching and at the rear of the building.  
NW explained the price previously quoted for the scaffold will be held by the contractor.  
**Actions:** NW to ask Peter Biggenden to obtain a quote from the new SSDC contractor and NW to obtain quote from Reeves.
- b) Awaiting list of current services made by SSDC  
SH reported Pam Williams is to pursue these.

### PI09 Cemetery and Chapel

- a) Cemetery Footpath repairs  
**Action:** MA to Cost and bring to next meeting prior to working with NW & BG to look at liquid repair
- b) New request made to BG to place an additional bench at the Cemetery  
**Action:** BG to view bench to see if the bench will comply

### PI10 Fairfield

- a) Update Grass cutting contract  
SH explained SLR will provide a quote later this week
- b) Tree action update  
NW reported he and BG will cut down the tree that is split and councillors requested a seat be made from the trunk and remove the fallen branch from a tree of the neighbouring property.

### PI11 Toilets

#### Catherines Close

Nothing to report

## Millbrook

- a) Update on Project Plan NW JM
- b) Millbrook toilet refurbishment and removal of some internal walls subject to notification and agreement by SSDC  
NW to contact Pam Williams to ascertain confirmation SSDC are happy for the works to be completed  
MA to obtain fitting costs  
Suggested to do on a Wednesday and Thursday and SS to put onto the website and to put a notice on the toilet door and Glenn cleaning to be notified

## PI12 Horsepond

- a) Kevin Rowbottom presentation (Horsepond volunteer) drawings circulated with agenda  
Kevin Rowbottom stated Water voles, newts and stickleback and goldfish are now living in the pond.  
The oxygenating plants are aimed to remain in containers and so can be relocated if needed should works be required on the wall.  
JM stated Ansford Academy have raised some funds for a community project  
**Action:** JM to put Ansford contact in touch with the group.  
KR has spoken to Sarah Martin from the primary school  
**Action:** SS to upload the details of the project onto the website  
KW explained it is rejuvenating the pond and restoring something that is historical to the town.  
KR to create a facebook page  
JM suggested community giving  
**Action:** SH to contact the Assistant at Langport in reference to the community giving  
NW proposed the committee support the project as no financial support has been requested at this point  
**Resolved:** Agreed Properties & Infrastructure to support the group to progress with the plans for Horsepond plants.  
Concern was raised about the state of repair for the Sluice  
NW & MA to look at options to repair the sluice.  
KR requested at Christmas time large quantities of water are not released from the pond.  
The groups hope to show a sample of plants they plan put into the pond in the Spring.
- b) Quotes for the Horsepond back wall  
NW explained there is a crack in the wall at the back of the pond and is planning to get someone in to survey
- c) Ownership & Maintenance of land behind Horsepond query (Clerk circulated)  
**Action:** NW to liaise with Chris Cooper who has confirmed this is the responsibility of SSDC.

## PI13 Roundhouse

Nothing to report

## PI14 Reports from

### a) Councillors

SS asked if there is any progress on the 106 monies  
JM and NW has been requested to meet with Steve Barnes and Tim Cook  
MB informed all road problems to be reported directly to Somerset County Council highways

- b) **Clerk-** £1000k bequest has been received and will be ringfenced and allocated to earmarked funds Chapel maintenance/repairs.

- c) Maintenance-Caretakers report
  - Responses to the report
  - MA confirmed he is sourcing a different camera to be installed
  - MS to be informed when and where to action the bins
  - NW reported 106 monies are being looked at to use for pathways if developer agrees it can be used
  - Action:** SH to remind MS to decorate Millbrook toilet on completion of new toilet installation
  
- d) Discuss & agree schedule of works, priority and timescales
  - No changes or additions requested
  - The meeting closed at 8.12pm

**Date of Next Meeting – Monday 25<sup>th</sup> March 2019**