



Castle Cary Town Council

The Market House

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DRAFT MINUTES OF CASTLE CARY TOWN COUNCIL MEETING

held on Monday 20th September 2021 at 7pm

Present: Judi Morison (Chair), Margaret Bebbington, Philippa Biddlecombe, Bob Gilbey, Pek Peppin, Sally Snook, Penny Steiner, Rob Worth

In attendance: Lisa Davis (Clerk)
Henry Hobhouse (District Councillor)
Kevin Messenger (District Councillor)

19:00 – Open session

The meeting started at 19:00

2021

TC70 Apologies for absence

Nick Crowley, Kenneth Gray and Mike Lewis had sent their apologies for being unable to attend.

TC71 Declarations of personal or pecuniary interests - no Councillors had interests to declare.

TC72 To approve the minutes of the Annual Meeting held on Monday 16th August and Extraordinary Meeting held on 6th September 2021 to be signed by the Chair at a later time.

RESOLVED: It was proposed and unanimously agreed that the minutes of the meetings on Monday 16th August are approved. The approval of the minutes of the Extraordinary Meeting held on 6th September 2021 was deferred to the Properties and Infrastructure meeting on 27th September.

TC73 Co-option – To fill the vacant seat on the Council

RESOLVED: It was proposed and unanimously agreed that Bob Sherrard be co-opted onto the Council.

TC74 Wessex Internet

The Council received a presentation from Wessex Internet about the rollout of ultrafast fibre in Castle Cary.

TC75 Community Safety and Security update

No crime report had been received from the Police.

TC76 To receive reports, updates and correspondence:

a) County Councillor: There was no update from Mike Lewis

b) District Councillors: Kevin Messenger advised that at the recent Full Council meeting of SSDC, Sarah Dyke reported that there had been a 10% reduction in carbon footprint and that 6,500 trees had been planted at Ham Hill. Concerns had been raised about the pond but Kevin advised that The Newt had confirmed that they would put right anything resulting from the works that they are completing. It was agreed that this message should be posted on the website and social media.

Action: 210920/1: Sally Sook/Marketing & Communications Administrator

- c) **Dimmer Liaison Group** Sally Snook advised that the meeting due to be held on 23 September had been re-arranged to take place on 1 October. There was no further update.
- d) **Update on Key Objectives/Projects**
Philippa Biddlecombe reported that the Community Larder is struggling with storage space so the owner of the land behind the Hub had been approached and agreed that a shed could be sited there to use for storage.
- e) **To review action points from previous meetings**
Philippa Biddlecombe reported that she had contacted the local Cafes about using the area on the Cobbles for their customers. This would be followed up again in the new year with a view to starting in the Spring.

TC77 Chairs' Report

Judi Morison reported that a meeting had taken place between the Chairs and Clerks of Castle Cary, Bruton and Wincanton Town Council's to discuss a possible pilot Local Community Network. It was agreed that health and wellbeing would be the suggested priority.

Committee Reports, Recommendations & Progress on Major Projects

TC78 Planning Committee & Neighbourhood Plan – the Council received a report of the Planning Committee meeting of 6th September. Sally Snook reported that the Planning Inquiry for the 200 houses at Ansford Hill would be held at Caryford Hall and would be a hybrid meeting. It was noted that pre-planning information regarding proposals at Manor Farm and Avalon Farm had been circulated to interested parties by The Newt.

Henry Hobhouse left the meeting at 20.07.

TC79 Properties and Infrastructure Committee

- a) Properties and Infrastructure Committee update report - the Council received a report from Properties and Infrastructure Committee.

TC80 Marketing and Communications –

- a) Marketing and Communications Committee update report – the Council received a report from the Marketing and Communications Committee. It was noted that EAT have applied to the principal local authorities for the EAT Festival 2022.
- b) Platinum Jubilee – to consider recommendation from Marketing and Communications Committee that CCTC will facilitate and support a street party in town, which should be organised by local organisations and held on Friday 3 June 2022.

RESOLVED: it was proposed and agreed unanimously that the Town Council will facilitate and support a street party in town, which should be organised by local organisations and held on Friday 3 June 2022. It was agreed to contact Licensing at SSDC to clarify the requirements for a road closure.

Action 210920/21: Town Clerk

- c) Christmas Lights – to consider recommendation from Marketing and Communications Committee that CCTC along with APC look at securing grants and they proceed with the installation of lights in town at Christmas.
It was noted that APC have confirmed that they would not contribute towards the cost of lights but would support bunting.

RESOLVED: it was proposed and agreed unanimously that CCTC would look at securing grants and proceed with the installation of lights in town at Christmas.

TC67 Finance and Management

- a) Budget year to date summary – noted

- b) Management of Tuesday market – Judi Morison reported that Paul Parsons had been appointed as Market Porter and that interviews for the Market Manager would take place later that week.
- c) Grant application from Millbrook Surgery – to consider recommendation from Finance and Management Committee to approve a grant of £150 to Millbrook Surgery
RESOLVED: it was proposed and unanimously agreed to approve a grant of £150 to Millbrook Surgery.
- d) Grant application from Castle Cary Carnival Club – to consider recommendation from Finance and Management Committee to approve a grant of £150 to Castle Cary Carnival Club.
RESOLVED: it was proposed and unanimously agreed to approve a grant of £150 to Castle Cary Carnival Club for lanterns.
- e) Toilets for Castle Cary Carnival – to consider recommendation from Finance and Management Committee that CCTC will fund the provision of toilets for Castle Cary Carnival
RESOLVED: it was proposed and unanimously agreed to fund the provision of toilets for Castle Cary Carnival.
- f) Payments - to approve the September 2021 payment schedule for the Town Council and the Donald Pither Trust and to nominate Councillors to verify and authorise payments.
RESOLVED: It was proposed and unanimously agreed that the September 2021 payment schedule for the Town Council be approved.
RESOLVED: It was proposed and unanimously agreed that the September 2021 payment schedule for the Donald Pither Trust be approved.
It was agreed that Margaret Bebbington would check the invoices against the payments and that Judi Morison would execute the payments.

TC82 Future Town/Parish elections

- a) To discuss request from SALC to consider bringing forward Town and Parish elections to May 2022 - it was agreed to support the request to bring forward the Town and Parish elections to May 2022 and noted that Councillors would be elected for a five year period from 2022 – 2027.

TC83 Policy for trees on Fairfield

- a) To consider proposal for a policy for trees on Fairfield.
RESOLVED: it was agreed that a policy for trees on Fairfield would be produced and would include provision of a space for up to 12 memorial trees without plaques at the entrance to Fairfield (near Clothier Meadow). A draft policy would be taken to the Properties and Infrastructure Committee meeting in November for discussion.

TC84 Exclusion of Press and Public

To consider exclusion of press and public for remainder of the meeting under *Public Bodies Admissions To Meetings Act 1960*, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.

TC85 Memorial Tree

- a) To consider proposal to agree height of existing Memorial tree.
RESOLVED: it was proposed and unanimously agreed that no other memorial trees would be planted in that area and that it would be written into the Tree Policy that CCTC would maintain the existing tree to a manageable height and should the tree die then it would be replaced with an apple tree in a similar location.

The meeting concluded at 21:06 hours.

Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of its functions, that “No member of the public, job applicant, elected member or employee shall receive less favourable treatment on the grounds of gender, race, sexual orientation, marital status or disability”

The next meeting of the Town Council will be held on Monday 18th October 2021 at 7:00pm. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 7th October 2021.

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