



**Castle Cary Town Council**

The Market House

Market Place

Castle Cary

BA7 7AH

Telephone: 01963 359631

Email: [town.clerk@castle-cary.co.uk](mailto:town.clerk@castle-cary.co.uk)

Website: [www.castle-cary.co.uk](http://www.castle-cary.co.uk)

**MINUTES OF EXTRAORDINARY CASTLE CARY TOWN COUNCIL MEETING**

**held on Tuesday 4<sup>th</sup> May 2021 at 6.30pm**

**DUE TO THE CORONAVIRUS CRISIS, THIS MEETING WAS HELD USING ZOOM**

**Present:** Judi Morison (Chair), Philippa Biddlecombe, Stephen Biddlecombe, Pek Peppin, Penny Steiner

**In attendance:** Lisa Davis (Clerk)

**The meeting started at 18:30**

**2021**

**TC01 Apologies for absence**

Kenneth Gray, Margaret Bebbington, Farès Moussa and Sally Snook had sent their apologies for being unable to attend.

**TC02 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed)**

**TC03 Exclusion of Press and Public**

**RESOLVED:** It was proposed and agreed unanimously that in accordance with the *Public Bodies Admissions To Meetings Act 1960, Section 1 (2)*, the press and public be excluded on the grounds that discussion of the following business would disclose confidential information.

**TC04 Recruitment**

To consider the recommendations of the recruitment panel regarding the successful candidates for the Marketing and Communications Administrator post and to agree which candidate to employ.

**PROPOSAL:** Judi Morison proposed that Colleen Bower be offered the role of Marketing and Communications Administrator for Castle Cary Town Council and Penny Steiner seconded this.

**RESOLVED:** It was proposed and unanimously agreed to approve the resolution as presented.

The meeting concluded at 18:52

*Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of its functions, that "No member of the public, job applicant, elected member or employee shall receive less favourable treatment on the grounds of gender, race, sexual orientation, marital status or disability"*

**The next meeting of the Town Council will be held on Monday 17<sup>th</sup> May 2021 at 7:00pm. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 6<sup>th</sup> May 2021.**