



**Castle Cary Town Council**

The Market House

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**APPROVED MINUTES OF AN EXTRAORDINARY MEETING OF CASTLE CARY TOWN  
COUNCIL**

held on Monday 23<sup>rd</sup> November 2020 at 8.00pm

**DUE TO THE CORONAVIRUS CRISIS, THIS MEETING WAS HELD USING ZOOM.**

**Present:** Judi Morison (Chair), Margaret Bebbington, Philippa Biddlecombe, Stephen Biddlecombe, Bob Gilbey, Kenneth Gray, Pek Peppin, Penny Steiner and Rob Worth.

**Locum Clerks:** Stephen Hill, Patrick Pender-Cudlip

One member of the public attended the meeting.

**Before the meeting the Chair allowed a public open session but no one wished to speak.**

**2020**

**TC92 Apologies for absence**

Apologies had been received from Sally Snook and County Councillor Mike Lewis.

**TC93 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).**

There were no declarations of interest.

**TC94 Millbrook toilet block**

- a) **Tenancy agreement** – Councillors noted the recommendation of the Properties & Infrastructure Committee that the eastern side of the Millbrook Hub be offered to the prospective tenant at a rent of £200 per calendar month, payable in advance, plus a £200 refundable deposit, exclusive of electricity, water and business rates, initially for a period of six to twelve months with one month's notice by either party, with the tenant responsible for decoration.

**RESOLVED: It was proposed and unanimously agreed to accept the recommendation of the Properties & Infrastructure Committee and to authorise the Town Clerk in consultation with the Chair and Vice Chair and the Chair of the Properties & Infrastructure Committee to enter into an agreement to lease the eastern side of the converted toilet block at Millbrook car park.**

- b) **Renaming** – Councillors noted the recommendation of the Properties & Infrastructure Committee that the toilet block at Millbrook car park be renamed the Millbrook Hub.

**RESOLVED: It was proposed and unanimously agreed to accept the recommendation of the Properties & Infrastructure Committee that the toilet block at Millbrook car park be renamed the Millbrook Hub.**

**TC95 Mobile card reader** – Penny Steiner reported on the complications faced by the market administrator collecting and accounting for payments from market stall-holders; it was clear that a mobile card reader would save a great deal of time and effort. The interim Clerk had reviewed a number of different devices and concluded that the SumUp 3G reader plus printer represented the most suitable, flexible and cost-effective solution.

**RESOLVED: It was proposed and unanimously agreed to authorise the Clerk to spend up to £200 purchasing the SumUp 3G mobile card reader plus printer.**

**The meeting ended at 20.40**

*Members of the Council considered the following matters in the exercise of its functions, that "No member of the public, job applicant, elected member or employee shall receive less favourable treatment on the grounds of gender, race, sexual orientation, marital status or disability"*

**The next meeting of the Town Council will be held on Monday 14<sup>th</sup> December 2020 at 7:00pm and items for the agenda should be forwarded to the Clerk by 7<sup>th</sup> December 2020.**