



Castle Cary Town Council

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MINUTES OF CASTLE CARY TOWN COUNCIL MEETING **held on 21st January 2019 at 6.30pm in the Market House, Castle Cary**

Present: Judi Morison, Chair, Martin Atkins, Justin Birch, Hedge Burley, Pek Peppin, Terry Philpott, Sally Snook, Penny Steiner, Nick Weeks

Officer Present: Sue Hake, Town Clerk

Attended at 7pm after the In Camera item

County Councillor-Mike Lewis

SSDC officer Pam Williams

No members of public attended

2019

TC001 To agree any items to be dealt with after the public, including the press have been excluded. (A resolution to be passed by Councillors)

TC002 Ansford Parish Council Contribution Offer

Resolved: Agreed

TC002 In Camera: Ansford Parish Contribution- To Consider and review the offer from Ansford Parish Council for the contribution towards some of the shared facilities
The proposal is to not accept the offer for the contribution from APC

5 agreed not to accept the offer

2 abstained

1 disagreed

Resolved: Agreed to decline offer of APC contribution towards some of the shared facilities at this time

Action: Wording agreed for JM to respond & TP to work with JM

TC003 Apologies for absence

Bob Gilbey, Barbara Williams, Margaret Bebbington, Henry Hobhouse

TC004 To approve the minutes of the Town Council meeting held on Monday 10th December 2018

Resolved: Agreed

HB has gone around the Town Centre with a resident with a pushchair & 30 faulty pavements identified

NW requested a report following CCB meeting with Highways

Action: HB to inform CCB date of works to be completed in Fore Street

JM is awaiting response for 106 monies

SLR have completed the strimming on Fairfield

TC005 Declarations of interest. Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct, and to note the grant of dispensations made by the town clerk in relation to the business of this meeting.

NW reminded all councillors they must make declarations when appropriate

TC006 Community Safety and Security-

PCSO unable to attend

17 Crimes in Castle Cary & Ansford in November 2018 - <https://www.police.uk/>

**TC007 To receive any reports/items of information from Councillors
(not listed separately on the agenda)**

Mike Lewis (County Councillor)

Olly Woodhams has reported the Library is progressing well for the Library partnership to take over from April.

SCC are anticipating they will break even as at 31st March and are on track to achieve this.

Highways have received £10m and were anticipating only £4m as the Chancellor of Exchequer did not include Transport for London funding.

Funding of Children's and Adult Services has increased.

Nick Weeks (District Councillor)

NW thanked members for attending the meeting about Foxes Run last week.

Outcome is expected soon.

NW reported Local Parishes have agreed to continue to fund testing of River Cary

SH confirmed CCB has circulated the test result from the November River water sample to the Parishes and CCB circulate to Councillors.

NW explained Golden Ticket is being rolled out this month for online access at SSDC and reported the Planning department staffing levels are improving.

Henry Hobhouse (District Councillor)-Apologies received

Update on Key Objectives/Projects

Neighbourhood response expected any day

TC008 Chairs Report

a) DP Trust Meeting feedback –

JM explained the preferred architect quote and request to retain the money allocated to the machinery store have been agreed.

NW confirmed both Football & Cricket Clubs have confirmed that they will commit £4k each.

b) Ansford Parish Council meeting feedback:

Feedback given

c) Market House roof update

NW reported this has been looked at and the contractor will make a closer inspection.

Previous price obtained for scaffold will be held but no accurate quote on the work.

Some works will have to be requoted.

Quotes are to be obtained from Peter Biggenden's new contractor and Reeves

work has been completed by the entrance door to clear down pipes for the interim and leaks to be monitored.

1, Lease in progress

2. Cost of the works for the side of the Market House

Pam Williams (SSDC) explained the original agreement for the dowry and priority works and the estimate for the works around £31k expecting to transfer £13k based on the actual invoices received Sept 16 leaving an outstanding dowry £26,300.

There is an agreed recognition of minor glass roof leaks and two further invoices of £297 have been absorbed by SSDC.

There are no current quotes on Pitching side work at present

Final dowry will be £29,327

d) Election timetable

JM confirmed this has been circulated

Nominations are to be delivered in person by 4pm at latest on 3rd April and any withdrawals made by the same time.

JM suggested that we hold a 'Meet the Councillor' evening and will circulate some dates.

e) Footpath consultation

SH has forwarded the information to the Footpath Officer

Action: SH to forward details from the link to Town Councillors

f) Traffic Regulation Order Consultation ends 31st January 2019.

Action: SH to request Highways notify future external requests to the Town Council.

g) Caryford Hall Committee- Nomination for a Councillor representative.

JB is unable to attend these meetings.

No nominations received – Deferred to next meeting

h) JM asked how many Councillors will be visiting Emily Estate

About 6-7 hope to attend, JM reminded Councillors 'hi vis' vests will be required

Action: SH to request Mike retrieve from store and leave in the office for collection

TC009 Clerk's Report

Documents circulated Public Footpath SCC Consultation & Traffic Regulation Order
SH has received a request from the Friends of the Library to obtain funding in advance after the agenda was issued on Wednesday 16th January for some or all of the funding that is to expected be agreed as part of the budget and Precept for 2019-20 at item TC012 of this meeting.

The Town Council is currently changing from Payments and Receipts to Income & Expenditure and will need to discuss and agree a method to action a payment if required before the new financial year commencing on 1st April 2019.

Recommendation: Agreed for this request to be taken to the next Finance meeting to agree a method and recommend an action plan to be taken to the next Full Council.

Committees Reports, Recommendations & Progress on Major Projects

TC010 Planning Committee

a) Draft Minutes (uploaded to website)

b) Application 18/02986/REM-Wayside Farm Consultation-amended plans/additional information-Alteration to highway provision/arrangements in response to Highways concerns- comments to SSDC 30 January 2019.

SS explained main items of concern

Footpaths to walk into town

Planning have requested 5 metre wide road access to adjoining field. The owner of the site is planning to retain a ransom strip at the Wayside Farm development should access be required to create a further development in the adjoining field
SS to arrange to raise the footpath issue at the meeting with the developer on the 7th Feb

Concept & master plan

125 houses have now been made to fit into a smaller area with a wild flower area and a play area

It would be good if there was a legally binding covenant to state they will not build on these two areas

SS proposes CCTC cannot support the application unless the covenant is agreed

TP suggested the developer hand over the land to the Parish or Town Council with a commuted sum for maintenance.

County Councillor ML explained the footpaths do not appear on the footpath map layout.

SS & PP to prepare a priority list

PP is concerned about the number of different colours for the buildings

Resolved Agreed for items to be circulated

Actions: NW to contact Martin Dycer in reference to the footpaths.

SS to arrange to meet the developers & to discuss the footpaths, wildflower and play area.

Group (PP, SS, MD to meet at NW house at 9.30am Saturday) to walk the footpath before meeting with the developer.

TC011 Finance and Management

a) Donald Pither Trust

Recommendation: for CCTC to project manage the appointment and payment of fees for the appointed architect subject to funding agreement from CCTC (provisionally included in 2019/20 budget)

TP explained the above recommendation

Resolved: 7 agreed, 2 abstained Majority vote Agreed for CCTC to project manage the appointment and payment of fees of the Appointed Architect subject to funding agreement from CCTC (provisionally included in 2019/20 budget)

Action: TP to write to all Architects and the successful architect to contact NW

Recommendation: to retain £20,000 in earmarked funds as the funding for the Machine Store

TP explained the DP working group have chosen to defer this for a machine shed in the future

Resolved: 7 agreed, 2 abstained Majority vote Agreed to retain the £20k funding for the machine store in earmarked funds.

b) Finance

Recommendation: To approve January Payment Schedule (circulated)

To nominate Councillors to verify and authorise payments.

Resolved: Agreed on proviso SH to check SLR contract

HB to check invoices Payments SS

To receive the finance report

TC012 Budget/Precept Approval 2019-20

Recommendation: To review, agree and approve the Budget/Precept for 2019-20

The budget was reviewed and the amount for the tarmac repairs at the cemetery reduced with NW & MA proposing to make the repairs at a lower cost.

Resolved: It was agreed unanimously to accept and approve the Net Budget figure of £169,140 with the release from Reserves of £12140 requiring a Precept of £157,000 which will mean an increase of 3%.

TC013 Marketing & Communication

Report from PS

TC014 Fairfield

a) Fairfield Management agreement (to be circulated)

Agreed to be deferred

b) SSE update on payment

SH confirmed Elan Homes state they have forwarded payment request but no responses received

Action: NW to contact Elan Homes to request contact details for SSE

- c) Path link with Weavers Field
Action: NW to discuss with Mr Lush from Elan Homes to ascertain if the path link could be progressed from Weavers Field to the Fairfield.
- d) Maintenance Contract
SH confirmed quotes will be circulated on receipt.

TC015 Properties & Infrastructure

a) Cemetery

Report from NW

NW believes there may have been further fly tipping.

NW requested SLR put back the vegetation to the neighbouring property that was removed from the collapsed chimney stack.

b) Horsepond

Report from NW

Action: NW to seek quotes to repair the wall if necessary.

c) Market House

Report from NW

Action: NW wished to thank Prompt Cabins, Bridgwater for storing the butchers blocks at Galhampton until the recent property sale and to source alternative storage for them.

The February 2019 meeting of the Town Council will be held on Monday 18th February in the Market House at 7:00pm