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**Castle Cary Town Council Finance and Management Committee
Meeting Monday 27th November 2017 at 6.30pm at The Market House
APPROVED MINUTES**

Present: Barry Moorhouse, Chair, Martin Atkins, Judi Morison, Terry Philpott, Penny Steiner, Nick Weeks

Officer Present: Sue Hake, Town Clerk

2017

F054 Apologies for absence
Pek Peppin, Bob Gilbey

F055 Declaration of interest. Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct, and to note the grant of dispensations made by the town clerk in relation to the business of this meeting

None Declared

F056 Exclusions of the press and public: To agree any items to be dealt with after the public, including the press have been excluded. (A resolution to be passed by Councillors)

F057 Confirmation of minutes of the Finance and Management meeting held on 9th October 2017
Resolved: Agreed

F058 Actions and reports from the last meeting not dealt with elsewhere on the agenda

BM has checked our limits are within standing orders

F059 Reports from Councillors
Card reader has now been received
SH to complete PCI compliance

F060 Correspondence / Grant Requests and Clerks report
SH to request Street cleaning re-issue invoice to CCTC to cover street cleaning after the carnival

F061 Review Budget and Precept 2018-19

BM presented the budget spreadsheet

Some movement of budgets have been made with some maintenance moving from MH to NW Properties and some movement from Market House to Finance Management

NW reported the outside table tennis table cannot have 106 monies because they do not conform to European standards H&S requirements

F062 Proposal to open two new additional bank accounts with the Co-Op and Natwest

Resolved: To open a new savings bank account with Co-Op and one with Natwest and set up with the same existing signatories

F063 Agree meeting to shortlist for Ground Maintenance contract tenders and interview schedule

Resolved to shortlist 5.30pm 29th Wednesday NW, BM, JM, SH and agree interview

Meeting closed 8.45pm

Date of Next meeting TBC