



NOTICE OF FINANCE AND MANAGEMENT COMMITTEE MEETING

All members of the Finance and Management Committee are hereby summoned to the following meeting, to be held at 7.00pm on Monday 12th July 2021 at the Market House, Castle Cary, BA7 7AH

Signed on behalf of the Council

Lisa Davis, Town Clerk

Date: 7th July 2021

Before the meeting there will be a public session to enable people to ask questions of the Council and make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

2021

F016 Apologies for absence.

F017 Declarations of interest. Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct, and to note the grant of dispensations made by the town clerk in relation to the business of this meeting.

F018 To approve the minutes of the Finance and Management Committee meeting held on Monday 14th June 2021 to be signed by the Chair

F019 To review action points from previous meetings.

F020 To note the final Internal Audit report for 2020-21 and agree any action to be taken.

F021 To consider retaining Rosie Darkin-Miller as the Town Council's internal auditor for 2021-22.

F022 To note the Year to date budget report.

F023 Grant application from Cary Amateur Theatrical Society (CATS) – to receive an update on funding and consider grant application from CATS.

F024 To consider the purchase of a display screen for the Assembly Room

F025 To review the General Terms of Reference for all Committees Policy and agree any changes required.

F026 To review the Equal Opportunities Policy and agree any changes required.

F027 To review the Lone Working Policy and agree any changes required.

F028 To agree a strategy for the management of the Barrow Market.

F029 Exclusion of Press and Public To consider exclusion of press and public for remainder of the meeting under *Public Bodies Admissions To Meetings Act 1960*, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.

F030 Review of staff pay rates

To review the Scale Points and hourly rates for staff

The date of the next Finance and Management Committee meeting will be Monday 13th September. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 2nd September.