



DRAFT MINUTES OF FINANCE AND MANAGEMENT COMMITTEE MEETING

held on Tuesday 6th April 2021 at 7.00pm

DUE TO THE CORONAVIRUS CRISIS, THIS MEETING WAS HELD USING ZOOM.

Present: Judi Morison (Chair), Philippa Biddlecombe, Kenneth Gray, Farès K Moussa, Pek Peppin and Penny Steiner.

Clerk: Lisa Davis

One member of the public was present.

Steve Haigh, Radio Ninesprings gave an overview of the community radio station and provided details of the transmitter project that they are hoping to complete which will benefit listeners in Castle Cary, Wincanton and Bruton and the surrounding parishes.

The meeting started at 19:11

2021 Apologies for absence

Margaret Bebbington had sent her apologies for being unable to attend.

F075 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed).

There were no declarations of interest.

F076 Minutes of Finance & Management Committee meeting of 8th March 2021

RESOLVED: It was proposed and unanimously agreed that the minutes of the meeting of 8th March be approved, to be signed by the Chair at a later time.

F077 Action points from previous meetings:

No update.

F078 Year to date budget report

The year to date budget report to 31/03/2021 was reviewed.

F079 To consider contribution towards activities to enhance the Playday in 2021 (subject to COVID restrictions)

RESOLVED: It was proposed and unanimously agreed to support the Playday to go ahead if COVID safe or playboxes if the Playday was unable to take place.

RESOLVED: It was proposed and unanimously agreed to contribute £150 towards activities
Action 210406/1: Town Clerk

F080 To approve the earmarked funds for 2021/22

RESOLVED: It was proposed and unanimously agreed to recommend approval of the earmarked funds at the next Full Council meeting on 19th April.

Action 210406/2: Judi Morison

RESOLVED: It was proposed and unanimously agreed to setup a new earmarked reserve for the Market House Project fund.

Action: 210406/3: Town Clerk

RESOLVED: It was proposed and agreed to use £6,000 from the long term maintenance fund to match the MTIG funding for the improvements to the Assembly Room.

F081 To discuss the return to face to face Council meetings from May 2021 Judi Morison reported that following the government decision not to extend the legislation to allow virtual meetings, face to face Council meetings must re-start from 8 May. It was agreed that The Shambles area at the Market House could be used for Committee meetings but Full Council meetings would need to be held at an alternative venue to be COVID safe. The Town Clerk would contact Caryford Hall to clarify costs and availability.

Action 210406/4: Town Clerk

F083 To consider recommendation from the Properties and Infrastructure Committee to complete fencing works at the basketball pitch at the Donald Pither Memorial Field
RESOLVED: It was proposed and unanimously agreed to accept the quote received from SLR and ask that the works be completed within the next few weeks.

Action 210406/5: Town Clerk

F084 To consider renewing the contract for maintenance of the hand washing unit at Catherines Close toilet at a cost of £367 per year for the next three years.
RESOLVED: It was proposed and unanimously agreed to renew the contract.

Action 210406/6: Town Clerk

F085 To consider grant application from Radio Ninesprings
RESOLVED: It was proposed and unanimously agreed to approve a grant of £300 towards the radio transmitter project.

Action 210406/7: Town Clerk

F086 To consider recommendation from the Properties and Infrastructure Committee to accept the quote from SES to complete emergency lighting replacement works at the Market House
RESOLVED: It was proposed and unanimously agreed to accept the quote from SES and ask that the work be completed as a matter of urgency.

Action 210406/8: Town Clerk

The meeting ended at 20:47

Members of the Council considered the following matters in the exercise of its functions, that "No member of the public, job applicant, elected member or employee shall receive less favourable treatment on the grounds of gender, race, sexual orientation, marital status or disability"

The next meeting of the Finance and Management Committee will be held on Monday 14th June 2021 at 7:00pm. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 3rd June 2021.