



**Castle Cary Town Council**

The Market House

Market Place

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**NOTICE OF PROPERTIES & INFRASTRUCTURE MEETING**

All Town Councillors are hereby summoned to the following meeting, to be held at 6.30pm on Monday 23<sup>rd</sup> September 2019 at the Market House, Castle Cary:

Signed on behalf of the Council  
Date: Wed 18<sup>th</sup> September 2019

Zöe Godden, Town Clerk

**AGENDA**

Before the meeting there will be a public session to enable people to ask questions of the Council and make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an Agenda Item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes  
**Public Session (if any member of the public wishes to speak)**

**2019**

**PI15 Apologies for Absence**

**PI16 Declarations of interest.** Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct, and to note the grant of dispensations made by the town clerk in relation to the business of this meeting

**PI17 To approve the minutes of the Properties and Infrastructure Committee meeting held on Monday 22<sup>nd</sup> July 2019 to be signed by the Chair.**

**PI18 To review the action points from the last meeting**

**PI19 INFRASTRUCTURE**

- a) To note receipt of a traffic regulation order restricting parking in Chapel Close, Castle Cary.
- b) To consider a response to a proposal from Somerset County Council to replace small pavements outside All Saints Church with larger, concrete slabs.
- c) To note a complaint from a resident about difficulty accessing the disabled parking bay at the rear of the Market House and to consider any action to be taken.

**PI20 PROPERTIES - Pavilion & Donald Pither Memorial Field**

- a) To note that another meeting with the sports clubs has been arranged to discuss additional plans for a new Pavilion, incorporating the existing building.
- b) To consider quotes for the supply and installation of a basketball hoop.
- c) To note that a meeting of the Donald Pither Trust will take place on Monday 21<sup>st</sup> October, to include the AGM.

**PI21 Play Area**

- a) To hear a report on the condition of play equipment at Catherines Close play area and agree any action to be taken.
- b) To consider three quotes for play area inspections at Catherines Close and the Fairfield.

**PI22 Market House**

- a) To note that scaffolding will be erected on the Pitchings from 30<sup>th</sup> September for between six and seven weeks, to enable maintenance to the Market House.

- b) To hear an update on progress with a tenancy or other agreement between the Town Council and the two other tenants of the Market House.

**PI23 Cemetery and Chapel**

- a) To consider waiving all fees for burials when the deceased is under 18 years old.
- b) To note the receipt of a quote for maintenance work to the chapel and agree any action to be taken.

**PI24 Fairfield**

- a) To consider a request from a resident, whose property backs onto the Fairfield, for permission to access their back garden to fell a tree and remove the waste.

**PI25 Toilets – Catherines Close**

- a) To note that an inventory is in the process of being drawn up to record the items stored in Catherines Close toilet.
- b) To note information on the removal of business rates on public toilets from April 2020.

**PI26 Toilets - Millbrook**

- a) To note that, despite three phone calls and an email, the contractor selected to replace the equipment in the toilet has not got in touch with the Clerk to take the work forward; to agree any action to be taken.
- b) To receive a valuation on possible rental income and consider how to proceed with the change of use works to the toilets.
- c) To consider a request from Scope to site a textile recycling bank in Millbrook Car Park.

**PI27 Reports from**

- a) **Councillors**
- b) **Clerk** – To note that budget setting will be on the next agenda and to ask that Councillors consider any changes they would like to propose.
- c) **Maintenance** - Caretakers report

**Date of Next Meeting – Monday 25<sup>th</sup> November 2019. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 15<sup>th</sup> November.**