



NOTICE OF CASTLE CARY TOWN COUNCIL MEETING

All Town Councillors are hereby summoned to the following meeting, to be held at 7.00pm on Monday 21st September 2020. DUE TO THE ONGOING CORONAVIRUS SITUATION, THIS WILL BE A ZOOM MEETING. A LINK HAS BEEN EMAILED TO COUNCILLORS TO ALLOW THEM TO ACCESS THE MEETING.

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE MEETING REMOTELY, SHOULD CONTACT THE CLERK BY EMAIL (town.clerk@castle-cary.co.uk) TO REQUEST A LINK AND PASSWORD.

Signed on behalf of the Council
Date: 16th September 2020

Zöe Godden, Town Clerk

Before the meeting there will be a public session to enable people to ask questions of the Council and make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

2020

TC55 Apologies for absence

TC56 Declarations of personal or pecuniary interest (these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed)

TC57 To approve the minutes of the Town Council Meetings held on Monday 17th and 26th August 2020 to be signed by the Chair at a later time.

TC58 Community Safety and Security update

TC59 To receive any reports/updates:

- a) Mike Lewis (County Councillor)
- b) Henry Hobhouse and Kevin Messenger (District Councillors)
- c) To receive an update the Dimmer Liaison Group (SS)
- d) Update on Key Objectives/Projects
- e) To review action points from previous meetings

TC60 Chairs' Report:

- a) To note the upcoming availability of a detailed consultation exercise regarding One Somerset.

TC61 Environmental Matters

- a) To consider supporting a joint initiative with Bruton and Wincanton Town Councils to apply to the Somerset County Council Climate Change Emergency £1m Fund for up to £75,000 to support a green energy initiative with the Centre for Sustainable Energy (CSE) in Bristol. The project aims to employ two Retrofit Co-ordinators to attract Green Homes Grant funding for upgrading homes in the three towns and surrounding areas. The CSE would support the co-ordinators and train local companies to undertake the work.

- b) To consider supporting the Somerset Wildlife Trust and Somerset Carbon Action Network to apply to the Somerset County Council Climate Change Emergency £1m Fund for up to £75,000 to support their initiative to pay for two posts : a Somerset Climate and Nature Networkers Coordinator and a Somerset Local Nature Partnership Manager, to aim to start to address the biodiversity loss crisis in Somerset.
- c) To consider supporting a joint initiative with Bruton and Wincanton Town Councils to bring the Solar Streets initiative to Castle Cary. This has worked to bring more solar pv panels to homes successfully in Frome. Bruton Town Council approved moving forward with this in their town and to invite Castle Cary and Wincanton to joint this initiative in early September. It is supported by Bruton One Planet.org.
- d) To consider supporting Carymoor Environmental Center's bid to the Big Green Recovery fund.

Committees Reports, Recommendations & Progress on Major Projects

TC61 Planning Committee & Neighbourhood Plan

- a) To hear an update on recently considered planning applications.

TC62 Properties, Infrastructure, Pither Project & Fairfield-updates

- a) To hear an update on works to Millbrook Toilets.
- b) Fairfield – To consider a request from the Friends of Fairfield group to install an additional fail to the perimeter fence at a cost to the Town Council of no more that £500 (to be shared with Ansford Parish Council), with the installation work being completed by the Friends of Fairfield volunteers.
- c) To consider any action to take in relation to the delay in installing the extension to the path at Fairfield.

TC63 Marketing & Communication

- a) To hear a report on the Tuesday Market.
- b) To hear a report on the new design of the newsletter.
- c) To hear an update on the project to redesign the tourist leaflet.
- d) To hear an update on the Big Christmas event, including the road closure.

TC64 Finance and Management

- a) To note new salary rates for all Local Government staff and an increase in annual leave entitlement from 21 to 22 days for staff with fewer than five years continuous local government service and to agree to adopt these.
- b) To consider purchasing the 44 chairs currently located in the Dance Studio of the Market House for the sum of £660.00.
- c) To note the budget setting and precept schedule for the 2021-22 budget.
- d) To note the budget comparison report to August 2020.
- e) To approve the cash book and bank reconciliation for the current account for August 2020, for the deposit account for the period from April to June 2020, for the two Scottish Widows accounts to June 2020 and for the Triodos account to 1st July 2020.
- f) To approve the cashbook and bank reconciliation for the Donald Pither Trust for August 2020.
- g) To approve the September 2020 payment schedule for the Town Council and the Donald Pither Trust and to nominate Councillors to verify and authorise payments.

TC65 Exclusion of Press and Public

To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information relating to the engagement of an employee and is likely to disclose confidential information

TC66 Recruitment

To consider the recommendations of the recruitment panel regarding the successful candidates for the Town Clerk Finance Clerk and Marketing Administrator posts and to agree which candidates to employ.

TC67 Dance Studio Licence

To note the current status of the Dance Studio licence and agree any action to be taken.

Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of its functions, that "No member of the public, job applicant, elected member or employee shall receive less favourable treatment on the grounds of gender, race, sexual orientation, marital status or disability"

The next meeting of the Town Council will be held on Monday 19th October 2020 at 7:00pm. Any items for inclusion on the agenda should be forwarded to the Town Clerk by Thursday 8th October 2020.