

## Castle Cary Town Council

**Minutes of the meeting of the Properties and Infrastructure meeting held on Monday 12th January 2015 at 6.30pm at the Market House.**

**PRESENT:** Bob Gilbey (BG Chair) Liz Stokes, LS, Nick Weeks NW, Penny Steiner, PS, Laura Tilling LT

1	<p><b>Apologies for absence:</b> Apologies received from Terry Philpott, Judi Morison, Sally Snook, Angela Piggott</p>	Actions and deadlines
2	<p><b>Declarations of Interest :</b> Non declared</p>	
3	<p><b>Approval of minutes of meeting held on 10 November 2015</b> Liz Stokes approved the minutes Bob Gilbey seconded</p>	
4	<p><b>Grounds Maintenance Contract</b> BG reported that contract had been awarded to AMC Services. The new contract is ready to sign and will start from 1 April 2015.</p>	
5	<p><b>Pavilion &amp; Donald Pither Memorial Field</b> BG reported that TP had agreed to find a template for a club lease. BG to check with TP and it was agreed that once draft for a lease available a meeting would be arranged by TC with the sports clubs</p>	<b>TP / BG</b>
6	<p><b>Five Acre Field</b> LS reported that the field committee had met but that only 3 members had attended. Chris Edwards is preparing minutes for the meeting but not distributed yet. PS reported that the name suggested by the working group was Clothier Park. P&amp;I group suggested that the name remain as Fairground Field. This to be discussed further at Field committee.</p> <p>It was agreed that the gate on Priory View should be replaced. Costs to be sort</p> <p>It was agreed that notices be displayed around the area reminding people to collect their dog poo. This to be discussed at next Field Committee</p> <p>The request to remove trees by a local resident to be discussed by Filed committee after Ansford have conducted their field survey</p>	<b>BG / NW</b>
7	<p><b>Children's Play Area</b> LT suggested that the Toilet Group be kept informed of vandalism problems in the loos. SH to e-mail the group.</p> <p>SH to report vandalism incidents to the police</p> <p>LT to ask Andrew Gillespie of MTIG where CCTV cameras are and if there are any spare that could be used in play area.</p>	<p><b>LT / SH</b></p> <p><b>LS</b></p> <p><b>LT</b></p>

	<p>LS to enquire about spare TC cameras</p> <p>BG to repair broken swing with John Hatton</p>	<p>LS</p> <p>BG / JH</p>
8	<p><b>Trees</b></p> <p>NW will replace tree in playground in February</p>	NW
9	<p><b>Cemetery Chapel</b></p> <p>Liz Middleton (LM) joined the meeting</p> <p>LM reported that there had been 58 visits to the chapel in 2014 since weekend openings had been agreed.</p> <p>LM requested a new door mat be purchased as current one had blown away. Committee agreed LM to purchase from Dave Marsh on TC account.</p> <p>LM enquired about the redesign of the entrance to cemetery from South Street. Advised this not possible but BG to look at repairing and adjusting the mirror at the exit</p> <p>LM advised that Friends of Cemetery Chapel would like to set up a website to advertise the facilities. This would cost £78 per annum and would include cost of domain name – Cemetery Chapel. It was agreed to propose that TC fund for first year and then Friends of Chapel to fund. Proposal for TC meeting on 19 January.</p> <p>LM to ask Richard Simon for cost or installing a new remote switch for inverter.</p> <p>Committee agreed if cost under £300 LM to progress with installation.</p> <p>LM advised that the cost for a new wind turbine would be £1311.50. Committee requested that LM asks Richard for price to repair and service current turbine. If not able to repair he should order and install a new one.</p> <p>LM reported on her research into composting toilets. She showed two types to committee. It was agreed LM to continue research into costs for loos and grants available.</p> <p>BG has installed a camera to check on illegal fly dumping.</p>	<p>LM</p> <p>BG</p> <p>BG</p> <p>LM</p> <p>LM</p> <p>LM</p>
10	<p><b>Market House</b></p> <p>NW reported that metal work to pigeon netting to be done in next 10 days</p> <p>Spillers have been asked to complete remedial work for the installation of the disabled lift. NW to chase.</p> <p>Peter Biggenden to be reminded about painting of railings outside MH.</p>	<p>NW</p> <p>NW</p>

11	<b>Round House</b> Steps have come loose again. BG to cement.	<b>BG</b>
12	<b>Bus Shelter and Seats</b>	
13	<b>War Memorial and Horsepond</b> State of pond good since volunteers have been cleaning it. SH checking on insurance status for volunteers	<b>SH</b>
14	<b>CCTV</b> NW enquired about maitenance contract for CCTV. LS to check	<b>LS</b>
15	<b>Millbrook Garden Toilets</b> NW still exploring costs for solar panels.  BG reported that still issues with water consumption as meter stiiil running if stopcock turned off. NW suggested that District Council be asked about water issues for urinals and cisterns.	<b>NW</b>  <b>BG / SH</b>
16	<b>Catherine's Close Toilet</b> Covered under item 7	
17	<b>Infrastructure</b> NW advised of accidents on footpath around bowls club and suggested a handrail could be fitted. NW to ask Tim Cooper.  Committee discussed broken road signs around town and the loading marks on pavements. SH to contact Colin Fletcher to request action.	<b>NW</b>  <b>SH</b>
18	<b>ANY OTHER BUSINESS</b> Street lights in Priory Path (off Woodville Street) need redirecting as alleyway very dark. SH to report to Streetscene	<b>SH</b>
19	<b>Date of next meeting</b> <b>Monday 9 March 6.30 Market House</b>	

Your initials

Date