



	<p>PP suggested a member of the community could progress  <b>Action:</b> to discuss calendar further at next meeting  <b>Action:</b> To pursue Vintage market enquiry from Bruton resident  It was proposed a group of councillors look at using the Market House area on a Sunday,  MA suggested contacting organisers of the Frome event  <b>Action:</b> PS,ID,JM &amp; BW to put plan together for 2017  PS informed the group a Fairfield Community event will be planned for 2017  <b>55.6</b> Cary Crier – update  Numbers of Subscribers continues to increase  <b>Action:</b> SS to put onto website and Facebook  <b>55.7</b> Big Christmas and Christmas lights –Ideas and expenditure  PS informed the group there is a £1000 budget for lights/decorations available  Town Christmas events.  PS proposed this committee authorises the expenditure up to £1000  <b>Resolution:</b>-Agreed  MA offered to purchase lights at trade prices-PS to look at with MA  <b>55.8</b> Christmas social 2016  Friday 16<sup>th</sup> December – all Councillors to contribute to food and drink costs.  All committees chairs send list of people / organisations to be invited to Mo by end of September. PS &amp; PP LS to review invitation list.</p> <p>New appointment of Booking &amp; promotion Manager Lara Davis will be replacing Anna while on maternity leave who will be Starting on 21 September  JM to arrange AB leaving present-JM to discuss time with AB  <b>55.9</b> Discuss banner designs and Market House external signage  PS suggested Lara is asked to look into the banner designs  JM suggested a Town Council one and a plain one for use by Annette to fit into pulley system in place at the front of the Market House  MA suggested a plain pvc banner that could be hung behind a fixed size banner</p> <p>PS informed the group that better signage is required to advertise the venue is available to hire  PS suggested this is looked at by Lara, Terry and a person from the Market House Management Group</p>	<p><b>PS</b>  <b>PS</b></p> <p><b>PS,ID,  JM,BW</b></p> <p><b>SS</b></p> <p><b>PS,MA</b></p> <p><b>JM</b></p> <p><b>LD,TP  +?</b></p>
<b>PC/56</b>	<p><b>Website</b>  <b>56.1</b> Website – update. Discuss stand alone website for Market House  B&amp;B sites are now printable.  SS not putting much on the latest news but will put on in addition to Facebook if required  Market House website suggested-SS raised some concerns about domain names and is happy to liaise with Lara on this matter  <b>56.2</b> E-Mail addresses – update  SS sending out an email to say deletions will be actioned from 26 September  <b>56.3</b> Face book – update  SS informed the group the number of users on Facebook is increasing  PS thanked Sally for her work on Facebook</p>	<p><b>SS</b></p> <p><b>SS</b></p>
<b>PC 57</b>	<p><b>Policy Documents</b>  <b>57.1</b> Agree recently distributed Terms of Reference 2016 document  Amendments requested and agreed revised Terms of reference version to be put to Full Council to be review September 2017</p>	<p><b>PS</b></p>

	<p><b>57.2</b> Discuss and agree Retention of Document Policy (to be distributed) Amendments requested and agreed revised Retention of Document version to be circulated to go for Full Council</p>	<b>PS</b>
<b>PC/58</b>	<p><b>Local and Tourist Issues</b> Nothing raised</p>	
<b>PC/59</b>	<p><b>Finance</b> <b>59.1</b> 2017 budget prep PS went through the document previously distributed and noted Budget for local business will no longer be required and General Signage to be looked at.</p> <p>TP reminded the group Finance meeting for Precept Thursday 10<sup>th</sup> November In addition to Meeting taking place 2<sup>nd</sup> Nov</p>	
<b>PC/60</b>	<p><b>Youth Matters</b> Update JM reported the meeting planned for 21st September to discuss future premises for all the youth groups in the town has been postponed in order to ensure that all key leaders of groups such as Scout groups and all youth groups and the key players in providing premises can attend a meeting to begin to discuss the future needs for them all in the town.</p>	
<b>PC/61</b>	<p><b>Weddings</b> Wedding event report Listed in Anna's Report. Problem with leaks still ongoing</p>	
<b>PC/62</b>	<p><b>Castle Cary Museum</b> Update on working together PP to continue working with the museum</p>	
<b>PC/63</b>	<p><b>Any Other Business</b> Problems with the cemetery were discussed Also raised letter of complaint about Catherine's Close Play area and DP field</p> <p><b>Meeting closed at 8.10pm</b></p>	
<b>PC/64</b>	<p><b>Confirm date of Next Meeting – Monday 14 November 2016</b></p>	