



	<p><b>-Market Signs:</b> The market manager requested new road signs for the market. The group would like to see the old signs and understand why they need to be replaced before they approve the money. The old ones can be used temporarily. <b>ACTION:</b> PS will investigate and report back.</p> <p><b>14.3 Local Business Group – update and way forward</b> <b>ACTION:</b> Promotion group to meet again to discuss putting on another meeting with the traders with the idea of inviting Pam Williams.</p> <p><b>14.4 Gateway Signs – update:</b></p> <ul style="list-style-type: none"> <li>• <b>Resolved</b> to spend up to £150 to install the final gateway sign. To be installed as soon as the quote is received.</li> </ul> <p><b>ACTION:</b> AB to get the quote and action the above resolution.</p> <p><b>14.5 Billboards – confirm design and agree production</b></p> <ul style="list-style-type: none"> <li>• <b>Resolved</b> to put the billboard posters into use.</li> </ul> <p><b>ACTION:</b> posters to be enlarged, laminated and put up.</p> <p><b>14.6 Coffee mornings / events – dates for 2016. Update</b> <b>-Vintage Market Exhibition:</b> AB to work with PP on how to move forward with this. <b>ACTION:</b> Anna and Pek to meet and report back at the next Prom and Comm</p>	<p><b>PS</b></p> <p><b>PP, PS &amp; AB</b></p> <p><b>AB</b></p> <p><b>AB</b></p> <p><b>PP&amp;AB</b></p>
<b>PC/15</b>	<p><b>Website</b></p> <p><b>15.1 Website update:</b> Nothing to report</p> <p><b>15.2 E-Mail addresses:</b> The email system can be used to bounce ideas around, however, making decisions should be made in committee.</p> <p><b>15.3 Face book update:</b> Nothing to report</p>	
<b>PC/16</b>	<p><b>Local and Tourist Issues</b></p> <p><b>16.1 Footpaths officer:</b> Nothing to report.</p> <p><b>16.2 LIC matters:</b> Ticket selling needs to be simpler and proper structure put in place for selling tickets. The safe should not be installed in the toilet store and should be moved to under Oscar's bed. <b>ACTION:</b> Organise safe to be moved and structure to be written for selling tickets.</p>	<b>PS &amp; AB</b>
<b>PC/17</b>	<p><b>Finance</b></p> <p><b>17.1 2016/17 Budget:</b> been agreed at full council.</p> <p><b>17.2 Yearend figures – earmarking:</b> TP suggested instead of earmarking the group request money from the general reserves as and when items are needed.</p>	
<b>PC/18</b>	<b>Youth Matters:</b> No updates.	
<b>PC/19</b>	<b>Weddings</b>	

	<p><b>19.1 Wedding venue stylist:</b></p> <ul style="list-style-type: none"> <li>• <b>Resolved</b> to work with the wedding venue stylist with AB as the liaison.</li> </ul>	
PC/20	<p><b>Castle Cary Museum</b></p> <p><b>20.1 CCTC working with the Museum</b></p> <ul style="list-style-type: none"> <li>• <b>Resolved</b> to allow the museum to put a removable sign/yolk in the triptych archway at the front of the Market House.</li> <li>• <b>Resolved</b> to allow the museum to use the town council's wi-fi for a six month trial. To be reviewed after six months.</li> </ul>	
PC/21	<p><b>Any Other Business</b></p> <p><b>21.1 Any Questions at Caryford Hall relating to EU Vote:</b></p> <ul style="list-style-type: none"> <li>• <b>Resolved</b> to support the above event. The town council will help advertise the event wherever possible.</li> </ul> <p><b>ACTION:</b> AB to report this back to David Osborn</p> <p><b>ACTION:</b> PS to ask JM if the MHMG meeting to be moved to another evening that week.</p> <p><b>21.2 Staff retirements:</b> Tea, sandwiches and cakes being organised between volunteers, staff and councillors on 14<sup>th</sup> April from 4.15pm- 5.45pm.</p> <p><b>ACTION:</b> PP to organise a leaving gift.</p> <p><b>ACTION:</b> AB to find out the date LT joined the council</p> <p><b>ACTION:</b> Flags to be put up on the Market House for Queens' birthday in April and to remain up until after June 12th. SH to ask properties manager to do this.</p>	<p><b>AB</b> <b>PS</b></p> <p><b>PP</b> <b>AB</b></p> <p><b>SH</b></p>
PC/22	<b>Confirm date of Next Meeting – Monday 9 May 2016</b>	