



Castle Cary Town Council

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CASTLE CARY TOWN COUNCIL MEETING

held at 7:00pm on Monday 17th July 2017 at the Market House, Castle Cary

MINUTES

Present: Barry Moorhouse, Chair, Martin Atkins, Bob Gilbey, Debra Henderson, Judi Morison, Pek Peppin, Terry Philpott, Sally Snook, Nick Weeks, Barbara Williams

2017

TC121 Apologies for absence

Penny Steiner, Justin Birch

TC122 To approve the minutes of the Town Council Meeting held on Monday 19 June 2017

Resolved: Agreed

TC123 Declarations of personal or pecuniary interest (*these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed*)

No items declared

TC124 To agree any items to be dealt with after the public, including the press have been excluded. (A resolution to be passed by Councillors

No items required

TC125 Community Safety and Security

Apologies given by PCSO Tim Russell

SH circulated crime statistics received earlier on the day of the meeting

TC126 To receive any reports and items of information from Councillors (not listed separately on the agenda)

126.1 Mike Lewis (County Councillor)

ML explained to councillors that increased free childcare hours are to be made available and has forwarded the e-mail to the clerk

SS raised concerns about the road closure on the B3153

Action: SH to forward to ML to look into

JM enquired why childrens services are no longer in the Swainson building

Action: ML to look into further

126.2 Nick Weeks (District Councillor)

NW enquired if the clerk had received a letter from SSDC relating to the all weather pitch, who confirmed no letter had been received

Action: NW to pursue

126.3 Henry Hobhouse (District Councillor)

HH sent apologies in advance for late arrival

HH reported SSDC are looking into purchasing 10ft or 20ft lorry containers holding batteries with a ten year guarantee that could be charged at off peak times and would

enable SSDC to dispose of the generators at the different SSDC buildings Westlands, Brympton Way and Lufton

TC127 Chairs Report

127.1 Feedback on Yarlington Homes about Catherines Close

BM has received confirmation from Yarlington that they own the Catherines Close Road and the Town Council have no control or jurisdiction over issues relating to the road
Yarlington will continue to liaise with the residents about this

127.2 Feedback in reference to the Horsepond clearance

BM reported receiving a call from Mr Huggins who will no longer be clearing the pond as this has become too much

127.3 Feedback on Volunteers tea party

BM fed back communication needs to be improved to and from the volunteers on the information point

127.4 Feedback on Ansford Academy Annual Awards

BM gave feedback from attending the award evening

127.5 Feedback on Circus

BM reported feedback on the success of the Circus on the Fairfield and issues with the key were resolved
SH confirmed Suzie McKenzie is holding a key for the padlock

TC128 Clerks Report

SH reported receiving an e-mail from the Ansford Clerk in relation to the distribution of the income from the field with the suggestion any charges for maintenance contributions were reduced by the income amount such as the net Circus which would be 1/3 of £166

Committees Reports, Recommendations & Progress on Major Projects

TC129 Planning Committee & Neighbourhood Plan

129.1 Planning Minutes Distributed

PP gave feedback from the Area East Meeting on the Dimmer application and the Alma Field

NW Area East and HH will be sitting down with the planning office about the definition of the land at Dimmer

129.2 Neighbourhood Plan update

PP Reported that is hoped to submit the draft plan to SSDC for 1st stage approval shortly. PP suggested that the Planning committee attempt to influence the final design, construction materials and layout of the proposed 650 new house before a decision is made on the reserved matters of the applications.

TC130 Properties, Infrastructure, Pither Project & Fairfield-updates

130.1 NW reported back on the meeting with the Clubs and confirmed the Youth Club could make use of the Pavilion on Mondays & Thurs

NW confirmed concerns about the track on the DP field are being looked into

130.2 NW confirmed a letter will need to be written through the Clerks to SSDC about gutting the units not in use at Millbrook toilets

130.3 NW has liaised with Garry Green in ref to relocation of the bus stop and informed councillors the cost is believed to be around £15k to make the transformation in the car park and will take this item back to the next Properties meeting

BM noted this could not be actioned in the current year as it would need to be budgeted in the next financial year

Action: NW to discuss relocating the bus stop at Properties & Infrastructure meeting

130.4 NW suggested putting chalk, aqua plankton into the Horsepond to clear the blanket weed on a trial basis. Lisa Thomas indicated that this may not work in removing the blanket weed established in the pond. She suggested doing a test on a sample of water and weed from the pond.

130.5 BG has obtained three quotes for the proposed new play equipment

130.6 TP advised he was obtaining information from Modulec regarding changing-room options

130.7 TP reported the Market House Lease is with the SSDC legal team

130.8 BM confirmed the Fairfield budget figures and stated he will write to the Chair of the Fairfield committee to confirm the path quotes are required to be taken to Full Council

NW raised concern that Fairfield is not discussed at the Properties meeting

Actions: BM to write to the Chair of the Fairfield group to confirm the path quotes need to be taken to Full Council and inform the Chair of the committee of NW concerns as Chair of Properties the Fairfield is not discussed at the meetings

130.9 Lisa Thomas gave a presentation on the river Leachate survey
BM informed Lisa of an e-mail received by the Clerk from the environment agency stating that the water was now clear and no leachate is being
SS reported the leachate treatment centre will not be installed as the willow bed will be used in the summer and tanked away to Bristol in the winter
Lisa reported the allotment association take their water supply downstream from the sewage discharge point into the river and the samples taken have faecal coliforms from the sewage. She has advised the allotment society to draw water upstream from the sewage discharge point.

Lisa answered questions raised by councillors

TC131 Marketing Communication & HR

131.1 Youth Council progress and project plan update
One meeting held with a second one next month

131.2 Newsletter Update
Reminder to councillors for articles before the deadline

131.3 Anna Branson return schedule

AB has confirmed return dates and JM wished to thank LD for her hard work

131.4 Induction update

JM confirmed induction completed with DH but JB was unable to Attend

DH requested anyone attending training records key points on training

BM offered to run internal planning training

TC132 Finance and Management

132.1 To note the accounting statements to 30 June 2017

BM gave a presentation on the accounts for the period April to June 2017

132.2 Recommendation to approve the July Payment Schedule

TP declared an interest on this item

Resolved: Agreed

132.3 Nominate Councillor to verify and authorise payments

BM explained the process to DH as a new councillor

BM happy to complete the authorisation until mandates are completed

SS to go to the office to sign the payments

132.4 Recommendation to approve the earmarked funds reporting process

BM explained the new reporting process to earmarked funds and answered questions relating to this

Resolved: To adopt the new reporting system

132.5 Recommendation to agree retrospective approval of the use of reserves for the payment of the drainage works on the Fairfield

Resolved: 7 agreed 1 disagree and 1 abstention

132.6 Recommendation to approve the quote received for the delivery of the Castle Cary and Ansford Newsletter

Resolved: Agreed

132.7 Recommendation to Approve option 2 of the Vintage Market Proposal to be run for a 4 month trial from September 2017

Resolved: Agreed with 1 abstention

132.8 Recommendation Full Council create a committee to progress enquiries to add a further trading day to the Chartered Market Day

Resolved: Agreed with 1 abstention

132.9 Recommendation to request Castle Cary Town Council manage the physical and financial management of the Donald Pither Memorial Ground Trust

Resolved: Agreed with 1 abstention

132.10 Recommendation for two councillors to progress a brief Disaster Recovery Plan document

Resolved: to defer to the next Finance & Management Meeting

132.11 Notification of Finance and Management meetings to be held bi-monthly. The next meeting will be held 11th September with the option to hold additional meetings as required
Resolved: Agreed for BM to progress by the next finance meeting

Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of its functions, that "No member of the public, job applicant, elected member or employee shall receive less favourable treatment on the grounds of gender, race, sexual orientation, marital status or disability"

The August 2017 meeting of the Town Council will be held on Monday 21st August in the Market House at 7:00pm