



**Castle Cary Town Council**

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**CASTLE CARY TOWN COUNCIL MONTHLY MEETING**

**Held at 7:00pm on Tuesday 18<sup>th</sup> April 2017 at the Market House, Castle Cary:**

**Present:** Penny Steiner, Chair, Martin Atkins, Justin Birch, Barry Moorhouse, Judi Morison, , Pek Peppin, Terry Philpott, Sally Snook, Barbara Williams, Nick Weeks

Town Clerk: Sue Hake

**County Councillor:** Mike Lewis

**District Councillors:** Nick Weeks and Henry Hobhouse

7 members of the public

Mr Spearpoint spoke on behalf of 5 other members of the public to raise concerns about increased parking problems in Victoria Road and Priory Close

He suggested residential only parking or double yellow lines

This will be discussed further at Properties and Infrastructure Committee meeting on 24 April

2017	Minutes
TC41	<b>Apologies for absence and approval for reason</b> Bob Gilbey
TC42	<b>Declaration of interest.</b> Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct, and to note the grant of dispensations made by the town clerk in relation to the business of this meeting. <b>No declaration</b>
TC43	<b>Exclusions of the press and public:</b> To agree any items to be dealt with after the public, including the press have been excluded. (A resolution to be passed by Councillors) <b>No items required to be excluded</b>
TC44	<b>Confirmation of minutes of the Town Council Meetings held on Monday 20<sup>th</sup> March 2017</b> <b>Resolved:</b> Agreed subject to amendments to be made by SS for Dimmer Liaison Group
TC45	<b>Community Safety and Security</b> Police statistics report to be received and distributed No report or statistics had been circulated this month SH to request statistics are received to be circulated with the Agenda Councillors enquired whether the recent burglaries of shops will be included in the reports or if feedback of previous burglaries had been received <b>Action SH</b> Fire Officer: not in attendance
TC46	<b>To receive any reports/items of information from Councillors (not listed separately on the agenda)</b>  BM informed the Council that Caryford Hall may have some volunteers to assist with distribution of the next newsletter. Insert for Caryford Hall to be included BM reported he will soon meet the PC to discuss CCTV requirements for CCTC <b>Action:</b> BM to feedback to Councillors

	<p><b>46.1</b> Mike Lewis, County Councillor Mike informed Councillors that the new financial year for County Council had started and suggested now is the time to seek finance for projects from Highways</p> <p><b>46.2</b> Nick Weeks, District Councillor NW had had a constructive meeting with one of the bus companies. They aim to trial turning a bus in the carpark prior to progressing the bus stop relocation</p> <p>NW reported the developer for Foxes Run Had applied for a further extension. NW had written to David Norris to request no further time is permitted.</p> <p>NW reported that the first set of reports on the River Cary water was now available. <b>Action:</b> NW to chase the report to be sent to the Clerk and circulated for discussion at the next Properties and Infrastructure meeting</p> <p>The Town Council enquired when the footpath by the Two Swans pub would re-open HH-stated Malcolm Beaton has informed him that the scaffold will be removed so that the footpath can be reopened w/c 24 April 2017</p> <p><b>46.3</b> Henry Hobhouse, No items to report</p>
<b>TC47</b>	<p><b>Chairs Report</b></p> <p><b>47.1</b> Feedback for working with Bruton Chamber of Commerce PS notified councillors JM will report back the following month</p> <p><b>47.2</b> Update-request by Somerset Wine to have tables on the Cobbles (circulate email proposal from Camilla) PS went through the proposal received by Camilla BM enquired whether our license would allow them to sell alcohol on our property <b>Resolved:</b> Agreed to offer the use of the cobbles for a fee of £200 plus VAT per month . An invoice will be raised a month in advance. LD to issue the booking calendar to SWC in advance It was asked if they have public liability insurance. To note TP abstained from voting declaring an interest and MA objected to the figure agreed</p> <p><b>47.3</b> Annual Town meeting – Confirmation of agenda items PS went through the list of items being covered by Councillors PP to report on Planning. Rob Angel to report on Neighbourhood Plan JM will cover Prom &amp; Comm, MHMG and Youth PS requested NW give a report for Properties &amp; Infrastructure BM to give a short report on finance</p> <p><b>47.4</b> Feedback by councillors on Away Day evening PS confirmed the evening went well. Restructuring of Committees had been agreed and a draft list of tasks for 2017/19 had been prepared. PP confirmed she had discussed asbestos removal from BMI site with the developer</p>
<b>TC48</b>	<p><b>Clerk's Report</b> No items to report</p>
<b>Committees Reports, Recommendations &amp; Progress Major Projects</b>	

TC49	<p><b>Planning Committee &amp; Neighbourhood Plan</b> Minutes Distributed</p> <p>Nominations for council representation on Neighbourhood Planning group <b>Action:</b> SH to remove from future agenda as no longer required</p>
TC50	<p><b>Properties/Infrastructure Committee, Pither Project &amp; Fairfield</b> Properties meeting is to be held on 24 April Fairfield – feedback on funding PS reported still awaiting to hear from applications to Veolia and Big Lottery NW raised concern about rubber chippings being used on sloped surfaces on pathways on Fairfield. Action PS to visit Crown Pet Foods to view their pathway TP enquired about the expenditure for the Fairfield and requested a report for the next Properties meeting</p>
TC51	<p><b>Prom and Comm</b></p> <p><b>51.1 Recommendation :</b> CCTC continues to support the Youth Club and retain £4k for 17/18 to make funding available for the youth club and other activities for requested by young people as requested by the Youth Matters management group &amp; the community through the Stakeholders meeting. Stakeholders are Castle Cary Town Council, Ansford Parish Council, Castle Cary Methodist Church and Castle Cary and Ansford Parochial Church Council <b>Resolved:</b> All agreed</p> <p><b>51.2 Recommendation:</b> to approve the expenditure of the signage and Market House website (costs to be circulated separately by LD) <b>Action:</b> to carry forward for LD to submit for the May meeting</p> <p><b>51.3 Recommendation:</b> to accept the new committee structures to commence in May <b>Resolved:</b> Agreed with one abstention</p> <p>TP reported on the scoring of the Objectives circulated to Councillors with the top three items rating by everyone</p> <p><b>Actions:</b> JM to circulate a sample of a project plan by the Wednesday 18 April PS to confirm names of Councillors for each project plan. Draft plans to be returned to SH by 8 May. SH Draft plans to be circulated with agenda for next TC meeting and discussed at the meeting. ACTION JD PS SH</p>
TC52	<p><b>Finance &amp; Human Resources Committee</b></p> <p><b>52.1</b> To receive the Budget Summary to date and bank reconciliation Budget Information received <b>Action:</b> SH to circulate bank reconciliation to include all late March outstanding payments</p> <p><b>52.2 Recommendation:</b> To approve list of suppliers for direct debit payments <b>Resolved:</b> Approved</p> <p><b>52.3 Recommendation:</b> to Approve April payment Schedule <b>Resolved:</b> Approved and confirmed that PS to approve payroll costs on Wednesday 19<sup>th</sup> April. PS suggested that no late payments be made if invoices not submitted prior to monthly schedule being circulated for a meeting. All Agreed</p>

**Action:** NW requested SH to contact SSDC to reduce Millbrook cleaning contract.

**Action:** NW requested Historic Record of Finances given to the Market House funding to be reported, and circulated to Councillors, to include earmarked funds for previous years

**Action:** PS requested SH to correct Agenda and Minute item numbers

The meeting closed at 8.35pm