



Castle Cary Town Council

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CASTLE CARY TOWN COUNCIL MEETING

Held at 7:00pm on Monday 16th November 2015 at the Market House, Castle Cary

Present: Maureen Fletcher (Deputy Clerk); Bob Gilbey; Henry Hobhouse; Barry Moorhouse; Judi Morison; Pek Peppin; Terry Philpott; John Thompson; Laura Tilling; Sally Snook; Penny Steiner; Liz Stokes (Chair); Nick Weeks.

Also present: Steve Chaudoir (CC Cricket Club); Tim Russell (PCSO)

Item	<u>Minutes</u>	<u>Action</u>
TC136	<p>Apologies for absence and approval for reason</p> <ul style="list-style-type: none"> Peter Creedy 	
TC137	<p>To approve the minutes of the Town Council Meetings held on Monday 15th October 2015</p> <ul style="list-style-type: none"> Resolved to pass the minutes of previous meeting. LT proposed, JT seconded, all in favour. 	
TC138	<p>Declarations of personal or pecuniary interest (<i>these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed</i>).</p>	
TC139	<p>Public Session (<i>if any member of the public wishes to speak</i>)</p> <p>Steve Chaudoir on behalf of CC Cricket Club</p> <ul style="list-style-type: none"> Requested letter of support for CC Cricket Club's application for 106 money to replace nets at the club. BM proposed. NW seconded. Castle Cary TC send a letter to SSDC supporting the Cricket Club's application for S106 monies from SSDC with a recommendation that the sum made available should be 50% of the total cost of the nets replacement (approx £11,500). 	
TC140	<p>Community Safety and Security</p> <p>Report from PCSO</p> <ul style="list-style-type: none"> PCSO reports to the council. <ul style="list-style-type: none"> -There is more detailed information regarding these crimes online -NW requested support for Babcary's Parish Council from the police following a spate of late night game shooting, lamping and trespass by vehicular access in the area. 	
TC141	<p>To receive any reports/items of information from Councillors (not listed separately on the agenda)</p>	

	<ul style="list-style-type: none"> • Mike Lewis, County Councillor: <ul style="list-style-type: none"> -Reported the County Council website holds the information and questionnaire for the Bus Route Consultation. -Wednesday 18th November is the full council meeting for budget review. -Statutory services have not had their budgets suspended, however, discretionary services have been suspended. • Nick Weeks, District Councillor: <ul style="list-style-type: none"> -Reported on a meeting at County Hall regarding Highways. There will be a follow up meeting on Thurs with SSDC regarding how communication is managed. -Town Council will receive information regarding compiling a list of all business spaces in the local area. -26th Jan is Parish meeting for Area East. Councillors are requested to attend if they are able. • Henry Hobhouse, District Councillor: <ul style="list-style-type: none"> -Reported additional information from the meeting regarding Highways. The five applications along station road will be taken into consideration separately, not as a group. At this stage, no 106 money has been asked for from the developers for road changes. -B3153- approval of more lorries on this road will not be supported. 	
TC142	<p>Chairs Report</p> <ol style="list-style-type: none"> 1. Highways: No comments given at this stage. 2. Surgery feedback: The chair reported no visitors; the surgery will stop and the public will be encouraged to make appointments when necessary. 3. Poppy appeal: Thank you on behalf of the Poppy Appeal. £156 was raised from the coffee morning. 4. Quality Council Status: The council is in favour of proceeding with the action plan circulated before the meeting. 5. Staff absence update. The Town Clerk is hoping to return part time next week. Less information is known regarding Joy Streetin's progress. The Council wishes them both a speedy recovery. 	
TC143	<p>Clerk's Report</p> <ol style="list-style-type: none"> 1. Bus Services Consultation deadline is 11th January. 2. Parish Environmental wardens meeting on 13th January 3. Area East meeting on 26th Jan; Councillors are requested to RSVP. 4. Vacancy for a Parish rep on Standards Advisory Committee. Closing date 31st Dec. 	

	<p>5. Parking Permit Request: Resident (with Parkinsons Disease) has requested to park without restriction in Millbrook Car Park and would be prepared to pay a permit fee. This will be considered at the next planning meeting.</p>	
TC144	<p>Committees Reports, Recommendations & Progress of Major Projects</p>	
TC145	<p>Finance</p> <p>6. 1. Bank reconciliation will be available once the Clerk has returned.</p> <p>7. 2. November payments: Unanimously in favour of supporting the payments list.</p> <p>8. 3. Feed in Tariff 1st payment received- just under £400</p>	
TC146	<p>Planning Committee & Neighbourhood Plan</p> <p>1. Planning Committee Feedback: PP updated the council on the current planning applications. PP informed the council that SS will be acting deputy chair. This will be discussed further at the next planning meeting.</p> <p>2. Feedback from Neighbourhood Plan public consultation: 156 pieces of feedback received. Core principles approved. General consensus regarding design and sustainability for housing. The next stage to be looked at by the group will address employment. All this information is available for the public on the website. Further consultations will be taking place.</p>	
TC147	<p>Properties/Infrastructure, Pither Project & Fairfield</p> <p>1. Fairfield meeting feedback: 146 attendees, 56 written responses. Generally positive. Requests for a row of trees adjacent to Priory View not to be included. The plan is now available to the public in the office. Applications are now being submitted for grants. The decision regarding whether or not the field needs the fencing in place along priory view will be brought to Full Council meeting in December.</p> <p>2. Cemetery Chapel and Eco-toilet: Open and running. The Chair has written to the Chair of the Friends of the Cemetery Chapel Chair and thanked them for their hard work on this project.</p> <p>3. Transport Consultation - implications for local bus services LT reported the proposed changes would remove Castle Cary Saturday services entirely. LT to provide PP with information for the Cary Crier to increase public awareness. NW suggested the CAT bus could be advertised better.</p>	
TC148	<p>Prom and Comm</p> <p>1. Publicity Group - update and Shop Local Campaign flyer -The Market House leaflet has been printed and distributed.</p>	

	<p>-The Visitor has produced an article on Castle Cary will be doing another one in Dec</p> <p>-The Newsletter will now be available online before printed copies are distributed and the promotion group are looking at changing its structure.</p> <p>-The Shop Local Campaign Flyer has been printed and will be distributed in the Newsletter.</p> <p>2. Gateway signs: Signs are in production and will be installed in the next few weeks.</p> <p>3. Approval of 2016/17 P&C budget: This budget was drawn up at the last P&C meeting and has been sent to the Chair of Finance.</p>	
TC149	<p>Human Resources Committee</p> <p>1. Draft policy for Complaints JM proposed the policy and procedure are adopted. BM seconded. 3 abstentions, all others in favour.</p> <p>2. 'Feedback on a complaint': Complaint received regarding process of grave digging and communication procedures. A letter has been given to complainants and a reply is awaited. Changes in procedure will be reported back.</p>	
TC150	<p>Youth, Schools</p> <p>1. Youth Matters annual report and accounts (issued) & request for increase to annual donation (£4,000 to £4,200) JM thanked the councillors who attended the stake holders meeting and AGM. The SRYP contract has not been renewed and Inspire to Achieve has been contracted to provide youth work.</p>	
TC151	<p>Market House Management Group</p> <p>1. Street Market Contract: Resolved to approve the increase the current contract for running the Street Market by £80 per calendar month. LT proposed, JM seconded – 1 abstention, all others in favour.</p> <p>2. The Market House application to SSDC Planning Department for Change of Use of the Shambles is no longer required</p> <p>3. Weddings: Resolved to agree the funds to licence the Lock Up for weddings (£250) and apply for the Change of use (£192.50). LT proposed, PP seconded, 2 abstentions.</p> <p>4. LAMP plans for the Spring Term 2016: JM reports on the successes of the courses currently held at by LAMP. All running well.</p>	
TC152	<p>MTIG</p> <p>-No date has been given yet for a further MTIG meeting. Heart of Wessex has had their bid approved.</p>	
TC153	<p>To agree any items to be dealt with after the public, including the press</p>	

	<p>have been excluded. (A resolution to be passed by Councillors)</p> <ul style="list-style-type: none"> • Resolution passed to discuss item TC154 in camera. All in agreement. 	
TC154	IN CAMERA	

Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of its functions, that “No member of the public, job applicant, elected member or employee shall receive less favourable treatment on the grounds of gender, race, sexual orientation, marital status or disability”.

The December 2015 meeting of the Town Council will be held on Monday 14th December 2015 in the Market House at 7:00pm