



Castle Cary Town Council

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CASTLE CARY TOWN COUNCIL MEETING

held at 7:00pm on Monday 16th January 2017 at the Market House, Castle Cary

Present: Penny Steiner, Vice Chair, Pek Peppin, Terry Philpott, Justin Birch, Judy Morison, Sally Snook, Martin Atkins, Nick Weeks, Barry Moorhouse, Claire Craner-Buckley, Deputy Town Clerk, Sue Hake, Town Clerk

2017	<u>DRAFT MINUTES</u>	
TC1	<p>1.1 Nominations for Election of new Chair of the Council and acceptance of office to be signed JM nominated Penny Steiner to become Chair Resolved: PS to become chair of the Council</p> <p>1.2 Nominations for Election of New Vice chair PS nominated Terry Philpott become Vice Chair Resolved TP to become vice chair</p> <p>1.3 Discussion on options for the restructure of Committee's and working groups Action: Councillors to forward suggestions to PS by the end of January & PS to bring back to February full council meeting</p>	PS
TC2	<p>Apologies for absence and approval for reason Bob Gilbey, Barbara Williams, Ian Davies</p>	
TC3	<p>Declaration of interest. Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct, and to note the grant of dispensations made by the town clerk in relation to the business of this meeting. None declared</p>	
TC4	<p>Exclusions of the press and public: To agree any items to be dealt with after the public, including the press have been excluded. (A resolution to be passed by Councillors)</p>	
TC5	<p>Confirmation of minutes of the Town Council Meetings held on Monday 12th December 2016 Resolved- Agreed</p>	
TC6	<p>Community Safety and Security</p> <p>6.1 Police statistics report to be received and distributed (apologies received from Tim Russel and statistics circulated)</p> <p>6.2 Fire Officer-John Wenglorz and Andy Cole Both officers gave reports to the council and offer home safety fire checks and the provision of Smoke detectors if required in addition to currently recruiting for two fire officers. Action: article to be forwarded to the Clerk for inclusion to the Newsletter by the deadline of 17th January</p>	AC/ JW
TC7	<p>To receive any reports/items of information from Councillors (not listed separately on the agenda)</p> <p>7.1 Mike Lewis, County Councillor</p>	

	<p>Mike reported on the recycling new deal which will not happen until the Autumn when new collection vehicles are available</p> <p>7.2 Nick Weeks, District Councillor Nick reported progressing on the cost of testing the river Cary</p> <p>Huge disappointment on results of the planning inspector's decisions made on the appeals for the developments on Station Road and is speaking to the MP on Friday</p> <p>7.3 Henry Hobhouse, District Councillor Henry not in attendance</p> <p>7.4 Youth Matters update JM confirmed youth club is currently being run by volunteers</p> <p>7.5 Library Liaison group feedback JM reported the library is understaffed and have now gained a couple of volunteers There will be an event on Sat 4th Feb 10-12 – library awareness session, This is being held in the Market House</p>	
<p>TC8</p>	<p>Chairs Report</p> <p>8.4 PS reported Ian Davies has submitted his resignation today The clerk will put the public notices up to start the process of recruiting two replacement councillors. Councillors agreed to arrange to get together to discuss methods and ways to make it possible for younger members in the Parish to join the Town Council</p> <p>8.1 Report from the meeting about the Waste Transfer Station at Dimmer PP reported that the decision on the waste transfer station will be discussed at SSDC scrutiny at the end of the month.</p> <p>8.2 Feedback from the Safer Travel PS requested postponing this project until further resources were available. Ian Davies and Liz Stokes were no longer on the Council so, only Barbara Williams left to do work.Resolved: Agreed</p> <p>NW requested confirmation that the Town Council still supported relocating the bus stop to Millbrook car park before speaking to the coach companies in February</p> <p>8.3 The bench and litter issues at the Market house PS discussed the current issues at the front of the Market House Two stonemasons have kindly volunteered to repair the trough that was broken by the drunken men on Friday night.</p> <p>Action: SH to progress repairs</p>	<p>SH</p> <p>JM /</p>

	<p>Action: JM and BM to review alternative youth facilities.</p> <p>BM to review CCTV options and get prices for an upgrade or new system</p> <p>Options for managing the problems at the front of the Market House were discussed including a mosquito noise maker with an approximate cost of £99 in the front entrance.</p> <p>Action: SH was requested to empty a bucket of water over the floor at the front right hand side of the Market House at the end of day to deter anyone from sitting on the floor in this area.</p>	<p>BM</p> <p>SH</p>
TC9	<p>Clerk's Report</p> <p>The Horsepond cleaning has started but SH will contact Street Scene to ascertain when they will return to complete the work.</p> <p>Action: SH to pursue completion</p> <p>Millbrook toilet facilities</p> <p>Action: SH to check the handover agreement with SSDC and report to Council about any possible clauses that may prevent the reduction of the toilet facilities</p>	<p>SH</p> <p>SH</p>
TC10	<p>Committees Reports, Recommendations & Progress Major Projects</p>	
TC11	<p>Planning Committee & Neighbourhood Plan</p> <p>11.1 Minutes Distributed</p> <p>SS reported the Priory had been postponed from the scheduled meeting and moved for discussion at an extraordinary meeting prior to the Town Council meeting</p> <p>PP reported she has applied for the Pitchings to be listed PP also informed councillors the leachate for the river Cary but will not be improved for at least two years</p> <p>11.2 Nominations for council representation on Neighbourhood Planning group</p> <p>Not resolved and postponed for a future meeting</p>	
TC12	<p>Properties/Infrastructure Committee, Pither Project & Fairfield</p> <p>12.1 Maintenance Report-circulated</p> <p>12.2 Update on Fairfield fencing</p> <p>NW raised concern about not refencing the Fairfield as a whole and is concerned travellers will gain access to the site PS reported that new fencing will be erected in February with the costs being shared between CCTC and Ansford PC</p> <p>12.3 Update on Lower Woodcock Street pedestrian access</p> <p>SH gave an update on the issue of the pedestrian access Councillors voted to request the school place a lollipop person at the top end of Lower Woodcock Street. The Council will initially fund up to the £500 but Wales and West Utilities should then be invoiced</p> <p>Action: SH to pursue</p>	<p>SH</p>

TC13	<p>Market House/Market</p> <p>13.1 Recommendation to delegate to the Street Market Steering Group responsibility on behalf of Castle Cary Town Council for the feedback to SSDC relating to the Street Trading policy. Resolved-Agreed</p> <p>13.2 Recommendation to adopt the Revised Street Market terms and conditions Resolved-Agreed</p>	
TC14	<p>Finance & Human Resources Committee</p> <p>14.1 To receive the Budget Summary and bank reconciliation-(circulated)</p> <p>14.2 Recommendation to Approve January payment Schedule Resolved – agreed subject to looking at reduced costs for the Glen Cleaning at Millbrook toilets Action: SH to seek reduction of cleaning costs</p> <p>14.3 Recommendation to suspend standing orders to approve the printing costs of the Town leaflets at a maximum price of £1497 for 12000 leaflets (Standing orders suspended due to only one quote being received) Resolved-Agreed</p> <p>14.4 Recommendation to approve the sale of the cricket nets to Castle Cary Cricket Club for the previously agreed sum of £1 Resolved-Agreed</p> <p>14.5 Recommendation to agree & approve Budget and Precept for 2017/18 Resolved: Agreed Budget of £159,637 to include the release of reserves £32387, Government support grant of £2870 and Precept of £124,380 meaning an increase for a typical band D Council Tax charge of £6.96 per annum equating to a 5% increase and 13p per week</p>	SH
	<p>Agenda Items for next Meeting 20th February</p> <ul style="list-style-type: none"> • Options for the restructure of Committee’s and Working Groups- PS • Nominations for council representation on Neighbourhood Plan group - PP <p>The meeting closed at 9.50pm</p>	

Approved as a correct record.....P Steiner 20 February 2017