



Castle Cary Town Council

The Market House
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NOTICE OF CASTLE CARY TOWN COUNCIL MEETING

All Town Councillors are hereby summoned to the following meeting, to be held at 7:00pm on Monday 15th January 2018 at the Market House, Castle Cary:

Signed on behalf of the Council *S Hake* _____ Susan Hake, Town Clerk

Date: 10th January 2018

AGENDA

Before the meeting there will be a public session to enable people to ask questions of the Council, and make comments. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an Agenda Item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes

Public Session (if any member of the public wishes to speak)

2018

- TC05 Nomination and Election of Chair of the Town Council for the remainder of 2017/18 Municipal Year.
Declaration of Acceptance of Office to be signed.
- TC06 Apologies for absence
- TC07 To approve the minutes of the Town Council Meeting held on Monday 11th December 2017 & the Extra Ordinary meeting held on Monday 8th January 2018
- TC08 Declarations of personal or pecuniary interest *(these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed)*
- TC09 To agree any items to be dealt with after the public, including the press have been excluded. (A resolution to be passed by Councillors)
- TC10 Community Safety and Security
- TC11 To receive any reports and items of information from Councillors (not listed separately on the agenda)
- 11.1 Mike Lewis (County Councillor)
- 11.2 Nick Weeks (District Councillor)
- 11.3 Henry Hobhouse (District Councillor)
- 11.4 Update on Key Objectives/Projects
a) Update on progress of Projects (only where there has been progress since last meeting)

TC12 Chairs Report
Feed back from the Eat Festival meeting. Recommendation to work with Eat Festival to pursue a Food Festival in May 2019.

Monthly Vintage Market business plan to be circulated for a Contract of Services agreement to be issued to the current Market Manager for an initial 3 month trial period

TC13 Clerks Report
Report to be circulated

Committees Reports, Recommendations & Progress on Major Projects

TC14 Planning Committee & Neighbourhood Plan
a) Planning Minutes to be Distributed
b) Neighbourhood Plan update
c) **Recommendation:** to approve the current draft Neighbourhood Plan (circulated) be taken forward for public consultation expected to be in Mid March

TC15 Properties, Infrastructure, Pither Project & Fairfield-updates
a) Progress report on the Fairfield

TC16 Marketing Communication & HR
a) Big Christmas December 2018 date
b) Feedback from Youth Council

TC17 Finance and Management
a) To note the accounting statements to 31 December 2017 (to be circulated)
b) Recommendation: to approve the January Payment Schedule (to be circulated)
c) Nominate Councillor to verify and authorise payments
d) Recommendation: To approve a new contract for the phone and broadband lines (to be circulated)
e) **Recommendation:** To approve the preferred Grounds Maintenance contractor C (papers to be circulated)
f) **Recommendation** To agree and approve the 2018-19 budget and Precept (papers to be circulated)

Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of its functions, that "No member of the public, job applicant, elected member or employee shall receive less favourable treatment on the grounds of gender, race, sexual orientation, marital status or disability"

The February 2018 meeting of the Town Council will be held on Monday 19th February in the Market House at 7:00pm