



Castle Cary Town Council

The Market House
Market Place
Castle Cary
Somerset
BA7 7AH
Tel: 01963 359631

Email: town.clerk@castle-cary.co.uk

NOTICE OF CASTLE CARY TOWN COUNCIL MEETING

All Town Councillors are hereby summoned to the following meeting, to be held at 7:00pm on Monday 17th July 2017 at the Market House, Castle Cary:

Signed on behalf of the Council _____ Susan Hake, Town Clerk

Date: 12th July 2017

AGENDA

Before the meeting there will be a public session to enable people to ask questions of the Council, and make comments. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an Agenda Item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes

Public Session (if any member of the public wishes to speak)

2017

TC121 Apologies for absence and approval for reason

TC122 To approve the minutes of the Town Council Meeting held on Monday 19 June 2017

TC123 Declarations of personal or pecuniary interest *(these must be declared BEFORE the agenda items concerned are discussed. Persons with a declared pecuniary interest must leave the meeting room when these are discussed)*

TC124 To agree any items to be dealt with after the public, including the press have been excluded. (A resolution to be passed by Councillors)

TC125 Community Safety and Security

TC126 To receive any reports and items of information from Councillors (not listed separately on the agenda)

126.1 Mike Lewis (County Councillor)

126.2 Nick Weeks (District Councillor)

126.3 Henry Hobhouse (District Councillor)

TC127 Chairs Report

127.1 Feedback on Yarlinton Homes about Catherines Close

127.2 Feedback in reference to the Horsepond clearance

127.3 Feedback on Volunteers tea party

127.4 Feedback on Ansford Academy Annual Awards

127.5 Feedback on Circus

TC128 Clerks Report

Committees Reports, Recommendations & Progress on Major Projects

TC129 Planning Committee & Neighbourhood Plan

129.1 Planning Minutes Distributed

129.2 Neighbourhood Plan update

TC130 Properties, Infrastructure, Pither Project & Fairfield-updates

TC131 Marketing Communication & HR

131.1 Youth Council progress and project plan update

131.2 Newsletter Update

131.3 Anna Branson return schedule

131.4 Induction update

TC132 Finance and Management

132.1 To note the accounting statements to 30 June 2017

132.2 Recommendation to approve the July Payment Schedule

132.3 Nominate Councillor to verify and authorise payments

132.4 Recommendation to approve the earmarked funds reporting process

132.5 Recommendation to agree retrospective approval of the use of reserves for the payment of the drainage works on the Fairfield

132.6 Recommendation to approve the quote received for the delivery of the Castle Cary and Ansford Newsletter

132.7 Recommendation to Approve option 2 of the Vintage Market Proposal to be run for a 4 month trial from September 2017

132.8 Recommendation Full Council create a committee to progress enquiries to add a further trading day to the Chartered Market Day

132.9 Recommendation to request Castle Cary Town Council manage the physical and financial management of the Donald Pither Memorial Ground Trust

- 132.10 Recommendation for two councillors to progress a brief Disaster Recovery Plan document**
- 132.11 Notification of Finance and Management meetings to be held bi-monthly. The next meeting will be held 11th September with the option to hold additional meetings as required**

Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of its functions, that "No member of the public, job applicant, elected member or employee shall receive less favourable treatment on the grounds of gender, race, sexual orientation, marital status or disability"

The August 2017 meeting of the Town Council will be held on Monday 21st August in the Market House at 7:00pm