

South Somerset District Council

The Council Offices, Brympton Way, Yeovil, Somerset, BA20 2HT
Telephone: (01935) 462462 Fax: (01935) 462142
Website: www.southsomerset.gov.uk

Licensing Unit Health and Well-being Directorate

Laurence Willis: *Assistant Director Environment*

Market House Management Group
Castle Cary Town Council
Market Place
Castle Cary
Somerset
BA7 7AA

Date: 2 September 2014
Your Ref:
Our Ref: 041319
Ask For: Miss Rachel Lloyd
Direct Dial: 01935 462134
e-mail: rachel.lloyd@southsomerset.gov.uk

Dear Sir or Madam

Licensing Act 2003 – Premises Licence

Please find enclosed the premises licence and summary issued under the above act.

- The summary must be displayed on the premises in a visible place.
- Although you may have been granted hours over and above Sunday Trading Laws however the Sunday Trading Act still applies and you must comply with the requirements of the same.

You are also reminded to notify us of any of the following circumstances:

Premises Licence

- Change of the Designated Premises Supervisor (DPS);
- Change of the Premises Licence Holder (PLH);
- If the DPS changes their name and/or address;
- If the PLH changes their name and/or address;
- If you wish to change the hours and/or activities on the premises licence;
- If you wish to make structural alterations to the premises

Application forms are available from this office for this purpose.

If you have any queries please do not hesitate to contact us.

Yours sincerely

Miss Rachel Lloyd
Licensing Officer

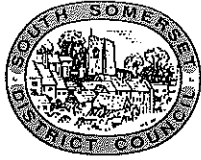
Encs



If you need this information in large print, Braille, audio or another language, please contact me at the above address



INVESTOR IN PEOPLE



SOUTH SOMERSET DISTRICT COUNCIL

- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

- (f) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

Annex 2 – Conditions consistent with the operating Schedule

General - all objectives

1. Alcohol shall not be stored at the premises in between events.
2. Off sales of alcohol can only be made at the end of events to clear and surplus.

Prevention of Crime & Disorder

1. The Premises Licence Holder shall ensure that measures are in place for used glassware/crockery and plastic utensils to be cleared at regular intervals.
2. The Premises Licence Holder shall ensure that CCTV cameras monitor the frontage of the Undercroft and forecourt.
3. The Premises Licence Holder shall ensure that measures are in place for the CCTV equipment to be serviced/maintained regularly.
4. CCTV images to be stored on an appropriate device for a minimum of 30 days.

Public Safety

1. The Premises Licence Holder shall ensure that additional lighting is supplied when necessary.
2. The Premises Licence Holder shall ensure that a process is in place for building faults identified between routine maintenance to be reported to the owner of the building.
3. An adequate and appropriate supply of first aid equipment and materials shall be available at the premises.
4. The Premises Licence Holder shall ensure that a process is in place to determine which events require support from medical practitioners.
5. Information about local taxis, private hire vehicles and public transports shall be available.

Prevention of Public Nuisance

1. The Premises Licence Holder shall ensure that measures are in place for on-site receptacles to be emptied and waste removed following each event, each occasion when the premises is hired or used for licensable activities.

Protection of Children

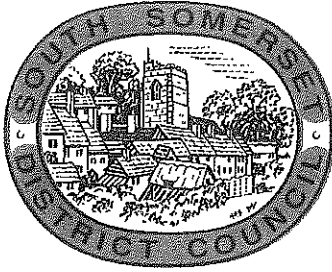
1. The Premises Licence Holder shall ensure that a process is in place to prevent the facility being hired to anyone under the age of 21.
2. The Premises Licence Holder shall ensure that measures are in place to prevent parties where the principal guest of honour is under the age of 21 taking place at the premises.
3. The Premises Licence Holder shall ensure that measures are in place to prevent people under the age of 16 entering the premises when alcohol is being sold unless they are accompanied by someone over the age of 18.
4. The Challenge 21 proof of age policy shall be operated at the premises, anyone who appears to be under the age of 21 and attempts to purchase alcohol shall be asked provide proof of age.
5. A refusals book shall be maintained at the premises the following information shall be recorded, date and time of request for proof of age, name or description of the person being asked for proof of age, whether or not proof of age was produced, the type of proof of age e.g. passport and whether or not this resulted in a sale being made.
6. The Premises Licence Holder shall ensure that provision of alcohol will only be as an adjunct to functions and events.
7. The Premises Licence Holder shall ensure that where an event is identified as a major event (e.g. Castle Cary Big Christmas) that arrangements are made to include a lost child facility. The lost child facility shall be organised by personnel who have produced a satisfactory Disclosure and Barring Service (DBS) check to the Premises Licence Holder.

Annex 3 – Conditions attached after a hearing by the licensing authority

Not applicable.

Annex 4 – Plans

Copy attached, original plans with Licensing Department, South Somerset District Council, The Council Offices, Brympton Way, Yeovil, Somerset, BA20 2HT.



South Somerset District Council

The Council Offices, Brympton Way, Yeovil, Somerset, BA20 2HT
Telephone: (01935) 462462 Fax: (01935) 462142
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Licensing Unit
Health and Well-being Directorate

Laurence Willis: *Assistant Director Environment*

Market House Management Group
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INVESTOR IN PEOPLE



SOUTH SOMERSET DISTRICT COUNCIL

1 - (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children.

- (a)** games or other activities which require or encourage, or are designed to require or encourage, individuals to-
 - (i)** drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii)** drink as much alcohol as possible (whether within a time limit or otherwise);
- (b)** provision of unlimited or unspecified quantities of alcohol free for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion at a table meal, as defined in section 159 of the Act);
- (c)** provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
- (d)** provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on –
 - (i)** the outcome of a race, competition or other event or process, or
 - (ii)** the likelihood of anything occurring or not occurring;
- (e)** selling or supplying alcohol in associated with promotion posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4 – (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5 The responsible person shall ensure that –

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint
 - (ii) gin, rum, vodka or whisky: 25ml or 35ml; and
 - (iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—

- (i) the holder of the premises licence,



SOUTH SOMERSET DISTRICT COUNCIL

LATE NIGHT REFRESHMENT

Monday -	START: 23.00	FINISH: 00.00
Tuesday -	START: 23.00	FINISH: 00.00
Wednesday -	START: 23.00	FINISH: 00.00
Thursday -	START: 23.00	FINISH: 00.00
Friday -	START: 23.00	FINISH: 00.00
Saturday -	START: 23.00	FINISH: 00.00
Sunday -	START: 23.00	FINISH: 00.00

Location: Indoors

Further Details: There is the potential for late night refreshments in all areas of the building. Use of the facility in this way would be rare and only for consumption on the premises.

Non Standard Timings: Christmas Eve START: 23.00 FINISH: 01.00 Christmas Day (Indoors only).

New Year's Eve START: 23.00 FINISH: 01.00 New Year's Day (Indoors only).

SUPPLY OF ALCOHOL

Monday -	START: 08.00	FINISH: 00.00
Tuesday -	START: 08.00	FINISH: 00.00
Wednesday -	START: 08.00	FINISH: 00.00
Thursday -	START: 08.00	FINISH: 00.00
Friday -	START: 08.00	FINISH: 00.00
Saturday -	START: 08.00	FINISH: 00.00
Sunday -	START: 08.00	FINISH: 00.00

Non Standard Timings: Christmas Eve START: 08.00 FINISH: 01.00 Christmas Day (Indoors only)

New Year's Eve START: 08.00 FINISH: 01.00 (Indoors only)

The opening hours of the premises

Monday -	START: 07.00	FINISH: 00.30
Tuesday -	START: 07.00	FINISH: 00.30
Wednesday -	START: 07.00	FINISH: 00.30
Thursday -	START: 07.00	FINISH: 00.30
Friday -	START: 07.00	FINISH: 00.30
Saturday -	START: 07.00	FINISH: 00.30
Sunday -	START: 07.00	FINISH: 00.30

Non Standard Timings: Christmas Eve START: 07.00 FINISH 02.30 Christmas Day.

New Year's Eve START: 07.00 FINISH: 02.30 New Year's Day.

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On the Premises

Off the Premises

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Market House Management Group
Market House, Market Place, Castle Cary, Somerset, BA7 7AA

Telephone Number 01963 359631
Email (where relevant) castlecary.town@btconnect.com

Registered number of holder, for example company number, charity number (where applicable)

Not applicable.

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Not applicable.

Telephone Number

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal Licence Number

Issuing Authority

Annex 1 – Mandatory conditions

Every supply of alcohol under the premises licence must be made or authorised by the management committee

Where a premises licence authorises the exhibition of films, the admission of children to the exhibition of any film must be restricted in accordance with the film classification.

Admission of children must be restricted in accordance with any recommendation made by the film classification body or the licensing authority.

In this section –

“children” means persons aged under 18, and

“film classification body” means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39).



SOUTH SOMERSET DISTRICT COUNCIL

INDOOR SPORTING EVENTS

Monday -	START: 08.00 FINISH: 00.00
Tuesday -	START: 08.00 FINISH: 00.00
Wednesday -	START: 08.00 FINISH: 00.00
Thursday -	START: 08.00 FINISH: 00.00
Friday -	START: 08.00 FINISH: 00.00
Saturday -	START: 08.00 FINISH: 00.00
Sunday -	START: 08.00 FINISH: 00.00

Location: Indoors

Further Details: Small scale exhibition events.

LIVE MUSIC

Monday -	START: 08.00	FINISH: 00.00
Tuesday -	START: 08.00	FINISH: 00.00
Wednesday -	START: 08.00	FINISH: 00.00
Thursday -	START: 08.00	FINISH: 00.00
Friday -	START: 08.00	FINISH: 00.00
Saturday -	START: 08.00	FINISH: 00.00
Sunday -	START: 08.00	FINISH: 00.00

Location: Indoors

Location: Outdoors

Further Details: Small groups and bands, soloists, choirs and carol singers using the facility to practice or to perform for the general public.

Non Standard Timings: Christmas Eve START: 08.00 FINISH: 02.00 Christmas Day (Indoors only).

New Year's Eve START: 08.00 FINISH: 02.00 New Year's Day (Indoors only).

External space more likely to be a day time activity or linked to a Town event

START: 08.00 FINISH: 22.00

External events limited to no more than 12 per calendar year.

RECORDED MUSIC

Monday -	START: 08.00	FINISH: 00.00
Tuesday -	START: 08.00	FINISH: 00.00
Wednesday -	START: 08.00	FINISH: 00.00
Thursday -	START: 08.00	FINISH: 00.00
Friday -	START: 08.00	FINISH: 00.00
Saturday -	START: 08.00	FINISH: 00.00
Sunday -	START: 08.00	FINISH: 00.00

Location: Indoors

Location: Outdoors

Non Standard Timings: Christmas Eve START: 08.00 FINISH: 02.00 Christmas Day (Indoors only).

New Year's Eve START: 08.00 FINISH: 02.00 (Indoors only).

External space more likely to be a day time activity or linked to a Town Event

START: 08.00 FINISH: 22.00

External events are limited to no more than 12 per calendar year.

PERFORMANCES OF DANCE

Monday -	START: 08.00	FINISH: 00.00
Tuesday -	START: 08.00	FINISH: 00.00
Wednesday -	START: 08.00	FINISH: 00.00
Thursday -	START: 08.00	FINISH: 00.00
Friday -	START: 08.00	FINISH: 00.00
Saturday -	START: 08.00	FINISH: 00.00
Sunday -	START: 08.00	FINISH: 00.00

Location: Indoors

Location: Outdoors

Likely to be small scale traditional dance performance (morris dancing, majorettes etc.) using the facility to practice or to perform for the general public.

Non-Standard Timings: External space more likely to be a day time activity or linked to a Town event START: 08.00 FINISH: 22.00. External events are limited to no more than 12 per calendar year.

OTHER ENTERTAINMENT ACTIVITY

Monday -	START: 08.00	FINISH: 00.00
Tuesday -	START: 08.00	FINISH: 00.00
Wednesday -	START: 08.00	FINISH: 00.00
Thursday -	START: 08.00	FINISH: 00.00
Friday -	START: 08.00	FINISH: 00.00
Saturday -	START: 08.00	FINISH: 00.00
Sunday -	START: 08.00	FINISH: 00.00

Location: Indoors

Location: Outdoors

Non Standard Timings: Christmas Eve START: 08.00 FINISH: 02.00 Christmas Day New Year's Eve (Indoors only).

START: 08.00 FINISH: 02.00 New Year's Day (Indoors only).

External space more likely to be a day time activity or linked to a Town event

START: 08.00 FINISH: 22.00

External events shall be limited to no more than 12 per calendar year. Description of the Type of Entertainment: Such entertainment as may arise from time to time.



SOUTH SOMERSET DISTRICT COUNCIL

Premises Licence

Premises Licence Number 041319

Local Authority Identifier SSDCHE408

Premises Details Castle Cary Town Council
Market House, Market Place, Castle Cary,
Somerset, BA7 7AA

Telephone number

Where the licence is time limited the dates

Start Date: **End Date:**

Licensable activities authorised by the licence

**PLAYS
FILMS
INDOOR SPORTING EVENTS
LIVE MUSIC
RECORDED MUSIC
PERFORMANCES OF DANCE
OTHER ENTERTAINMENT ACTIVITY
LATE NIGHT REFRESHMENT
SUPPLY OF ALCOHOL**

The times the licence authorises the carrying out of licensable activities

PLAYS

Monday - START: 08.00 FINISH: 00.00
Tuesday - START: 08.00 FINISH: 00.00
Wednesday - START: 08.00 FINISH: 00.00
Thursday - START: 08.00 FINISH: 00.00
Friday - START: 08.00 FINISH: 00.00
Saturday - START: 08.00 FINISH: 00.00
Sunday - START: 08.00 FINISH: 00.00

Location: Indoors

Location: Outdoors

Further Details: Small plays for community groups in the internal space. Larger audience in the external space, more likely to be a day time activity or linked to a Town event.

Non Standard Timings: Christmas Eve - START 08.00 FINISH: 02.00

Christmas Day (Indoors only).

New Year's Eve - START: 08.00 FINISH: 02.00 New Year's Day (Indoors only).

External space - START: 08.00 FINISH: 22.00.

External events limited to no more than 12 per calendar year.

FILMS

Monday - START: 08.00 FINISH: 00.00
Tuesday - START: 08.00 FINISH: 00.00
Wednesday - START: 08.00 FINISH: 00.00
Thursday - START: 08.00 FINISH: 00.00
Friday - START: 08.00 FINISH: 00.00
Saturday - START: 08.00 FINISH: 00.00
Sunday - START: 08.00 FINISH: 00.00

Location: Indoors

Location: Outdoors

Further Details: Small films for community groups in the internal space. Larger audience in the external space, more likely to be a day time activity or linked to a Town event.

Non-Standard Timings: Christmas Eve START: 08.00 FINISH: 02.00 (Indoors only).

New Year's Eve - START: 08.00 FINISH: 02.00 New Year's Day (Indoors only).

External Space - START: 08.00 FINISH: 22.00

External events limited to no more than 12 per calendar year.